

## CT BOS Steering Committee Meeting Minutes January 13, 2014

Voting Steering Committee Members Present	Agency/Jurisdiction Represented
Steve DiLella	DMHAS
Ron Krom	Middlesex CoC
John Merz	ACT
Phil Lysiak	Bristol CoC
Lisa Tepper Bates	CCEH
Milena Sangut	Danbury CoC
Nancy Cannavo	Litchfield CoC
Alison Cunningham	New Haven CoC
John Bradley	New Haven CoC
Kara Capone	New Haven CoC
Ellen Simpson	New Britain CoC
Terry Nash	CHFA
Alicia Woodsby	Partnership for Strong Communities
Meeting Participants	Agency/Jurisdiction Represented
Russ Cormier	Nutmeg
David Rich	Supportive Housing Works
Consultants: Suzanne Wagner and Liz Isaacs, CUCS	
Steering Committee Members Not Present	Agency/Jurisdiction Represented
Jill Benson	Manchester CoC
Sarah Gallagher	CSH
Dave Pascua	New London CoC
Matt Abbott	VA
Kim Samaroo	DCF
Louis Tallarita	DOE
Kathy Crees	Willimantic CoC

### 1. Introductions and Announcements

- a. 12/11/13 SC minutes approved

### 2. Reaching Home Update

- a. Reaching Home has launched road show – have been to five communities sharing about legislative agenda and work of Reaching Home
- b. Connecticut Runaway and Homeless Youth Study in a partnership of Yale, Reaching Home, and the Center for Children’s Advocacy released
- c. Advocating for State wide health funding – **f/u to get more information**
- d. CCEH to develop plan and have webinar on legislative advocacy and reserve space at the capitol – give info on elected officials and assist providers with appts with elected officials and tools that they can use for lobbying – **add to NOFA**

### 3. HMIS Updates

- a. Update on long term homeless list
  - a. Looking at last 5 years and tallying how long persons have been homeless (ES, street) – will be pulling shorter lists, targeting in the three areas – New Haven and Torrington and the Valley for new project.

- b. Will make list available for each jurisdiction so providers can use for turnover in existing programs to fill CH units
- c. It was noted that Tax Credit projects will be impacted by new CH units and eligibility - **f/u – need to figure out waitlist and tenant selection plan**
- d. Next meeting – What do you do with waitlist and how to you keep own processes?, SC will need to create guidance and processes on how to handle
- b. Data quality report - BOS below 10% for every value
- c. Conversion update – Area1 live, lots of go-to meetings to help providers, Area 2 starts over the next month or two. Timeline to be provided at next meeting. Service Point conversion completed by the end of June. Provide done by Oct.1
- d. HMIS MOU - see handout
  - a. Set of agreements between CoC and HMIS lead based on NYC MOU.  
**MOTION: To adopt the MOU for the CoC and allow CT BOS SC Co-Chairs to execute the document. Motion passes unanimously.**

#### 4. PIT Homeless Count Update

- a. January 29, 2014 – over next 2 weeks, Brian trains everyone with Nutmeg on PIT
- b. Nutmeg/CCEH will provide reminders about new CH beds when reporting inventory
  - i. **F/u – CUCS to get CH bed NOFA list to Brian**
  - ii. **F/u – Nutmeg to work on logic check to ensure that new CH beds are included**

#### 5. HUD NOFA Related Discussion and Decisions

- a. Scoring Committee Update
  - i. At least \$821,00 – 6 projects – 2 partial, 4 total - 2 RR ≈\$300K, 4 PSH ≈\$500K
  - ii. Scored 3 PSH projects for any additional reallocated funds – selected based on underfunded jurisdictions and addressing bonuses
- a. Goals for 2014 and 2015 – see page 4  
**MOTION: To approve the NOFA goals. Motion passes unanimously.**
- b. Approvals needed for:
  - i. CoC Governance Charter – see handout
  - ii. Change pg 12 –section 7 of by-laws simple majority - remove “present at the SC”  
**MOTION: To approved the CoC Governance Charter as amended. Motion passes unanimously.**
  - ii. Affordable Care Act Policy:
    - a. CoC funded providers are required to provide support and assist eligible households to take advantage of new healthcare options available through the Affordable Care Act.  
**MOTION: To approve ACA Policy. Motion passes unanimously.**
- c. ESG Questions:
  - i. Describe the extent in which the CoC consults with State and local government Emergency Solutions Grants (ESG) program recipients within the CoC’s geographic area on the plan for allocating ESG program funds and reporting on and evaluating the performance of ESG program recipients and subrecipients.
    - The CoC will continue to work with DOH and providers on the above.
- e. Project Listing and Ranking Strategy (page 5)  
**MOTION: To approve project listing and ranking strategy as amended at 12/19/13 meeting. Motion passes unanimously.**

- i. Based on the 2013 renewal evaluations, there was under spending in the amount of 990k that went back to HUD for rental assistance projects
- ii. **F/U: CoC to hold roundtable on this topic so projects can get TA on how to spend their money from providers that are good at it**

**6. Coordinated Access Update**

- a. Updates on sub-CoC Coordinated Access meetings – tabled for next meeting
- b. Discussion on common referral policies for BOS regions at next SC meeting

**7. DOH Updates - tabled for next meeting**

- a. Recently released RFP for housing
- b. ESG Updates

**8. Mainstream Resources – tabled for next meeting**

- a. Affordable Care Act - Update on Access Health Care Navigators and Benefits Training

**9. Next meeting - Thursday, February 27, 2014 from 1:00 – 3:00 pm**

**HUD Consolidated Application Goals**

<b>1. Increase Progress Towards Ending Chronic Homelessness*</b>	<b>Proposed in 2012</b>	<b>2013 Actual</b>	<b>Proposed 2014</b>	<b>Proposed 2015</b>
<b>*2013 CH Numbers were: 27 Families and 364 Single Adults</b>				
Number of CoC-funded PSH beds not dedicated for CH available for occupancy (non-CH bed inventory from HIC)		From HIC	+40% of non-dedicated units	<b>Additional 10%</b>
Number of PSH beds dedicated for use by CH	971	1011	In dev list	+ Pipeline
Percentage of CoC-funded PSH beds not dedicated to the CH made available through annual turnover that will be prioritized for use by the CH over the course of the year. (HUD Target = 30% but max pts for 85%)		100%	100%	90%
Number of PSH beds not dedicated to the CH made available through annual turnover (*Based on average turnover in CoC) (**Based on average turnover and % dedication of turnover above)		Estimate from APRs	Estimate **	Estimate **
New PSH beds dedicated to CH created through reallocation		≈ 55	<b>+15</b>	<b>+15</b>

<b>2. Increase Housing Stability</b>	<b>2013 Actual</b>	<b>Proposed 2014</b>	<b>Proposed 2015</b>
Percentage of participants in all CoC-funded PSH projects that will achieve housing stability in an operating year (HUD Target=80%)	96%	<b>97%</b>	<b>97%</b>

<b>3. Increase Project Participants Income</b>	<b>2013 Actual</b>	<b>Proposed 2014</b>	<b>Proposed 2015</b>
Percentage of participants in all CoC-funded projects that increased their income from employment from entry to exit	HMIS	<b>2% increase</b>	<b>2% increase</b>
Percentage of participants in all CoC-funded projects that increased their income from sources other than employment from entry to exit	HMIS	<b>+2%</b>	<b>+2%</b>

<b>4. Increase the number of participants obtaining mainstream benefits</b>	<b>2013 Actual</b>	<b>Proposed 2014</b>	<b>Proposed 2015</b>
Percentage of participants in ALL CoC-funded projects that obtained non-cash mainstream benefits from entry to exit. (HUD Target = 56%)	86%	<b>+2</b>	<b>+2</b>

<b>5. Using Rapid Re-housing as a method to reduce family homelessness</b>	<b>2013 Actual</b>	<b>Proposed 2014</b>	<b>Proposed 2015</b>
Number of homeless households with children per year that are assisted through CoC-funded rapid rehousing projects	0	Only New Haven	NH + 2 RR from 2013
Number of homeless households with children per year that are assisted through ESG-funded rapid rehousing projects	41	<b>Estimate from HMIS</b>	
Number of households with children that are assisted through rapid re-housing projects that do not receive McKinney-Vento funding (State and local funds)	25 (SE CT?)	<b>Estimate from HMIS</b>	<b>f/u with John Merz</b>

**CT BOS 2013 CoC Project Listing and Ranking Strategy**  
**Amended 12/19/13**  
**Adopted 1/13/14**

Tier 1:

- Renewing PSH except new grants funded in 2012 - in order of program renewal evaluation score
- Renewing Rapid Rehousing Program
- Newly Reallocated Projects - PSH for Chronically Homeless and Rapid Rehousing for Families in order of application score as determined by the Scoring Committee
- Planning Grant
- HMIS
- Renewing Transitional Housing Projects (that are not reallocating) at current funding levels in order of renewal evaluation score
- Any 2012 PSH projects that do not need to go in Tier 2 because we have reached our 5% amount (see below -- highest ranked from 2012 application in Tier 1)

Tier 2:

- 2012 PSH Projects in order of ranking from 2012 HUD applications (weaving New Haven and BOS projects one by one and starting with New Haven and based on 2012 rankings)
- New PSH created through Reallocation based on reductions to rental assistance projects with high rates of underspending
- Renewing PSH projects that do not adopt the BOS Housing First Principles in order of renewal evaluation scores
- SSO Projects that do not reallocate in order of renewal evaluation scores