

**CT BOS Steering Committee Meeting minutes
10/16/15**

Voting Steering Committee Members Present	Agency/Jurisdiction Represented
Steve DiLella	DOH
Phil Lysiak	Bristol CoC
Kathy Crees	Willimantic CoC
Brian Roccapiore	CCEH
Betsy Branch	CSH
Bonita Grubbs	New Haven CoC
Lisa Shippee	New London/Norwich CoC
Kathy Allen	New London/Norwich CoC
John Merz	ACT
Betsy Branch	CSH
Nancy Cannavo	Litchfield CoC
Gary Beaulieu	Waterbury CoC
Belinda Arce	Waterbury CoC
Andrea Hakian	Manchester CoC
Ron Krom	Middlesex CoC
Milena Sangut	Danbury CoC
Theresa Nicholson	Greater Hartford CoC
Meeting Participants	Agency/Jurisdiction Represented
Kara Capone	New Haven CoC
Crane Cesario	Hartford CoC
Matt Morgan	Hartford CoC
Sarah Fox	CCEH
Deanna Bencivengo	Wallingford/Meriden
Cat Damato	Hartford CoC
Caroline Perez	Shelter Now
Consultants: Suzanne Wagner and Liz Isaacs, Housing Innovations	
Steering Committee Members Not Present	Agency/Jurisdiction Represented
Melissa Dzierlatka	Individual
Kim Somaroo-Rodriguez	DCF
Ellen Simpson	New Britain CoC
Terry Nash	CHFA
Alice Minervino	DMHAS
Pat Kupec	DOC
Louis Tallarita	DOE
Alisa Woodsby	Partnership for Strong Communities

1. Introductions and Announcements

- a) Steering Committee Minutes 9/21/15 approved
- b) Policies and Procedures and all BOS materials available at:
<http://www.csh.org/csh-solutions/community-work/housing-development-and-operation/2578-2/>

2. 2015 NOFA Prep and HEARTH Compliance

a) Review of NOFA priorities and scoring (handout)



2015 CoC NOFA Highlights
and Key Issues

b) Grantees preparation for NOFA

- Provider Computer Lab held 10/8 and 10/9
- First renewal/reallocation application submission due 10/15 and final submission in esnaps due 10/27
- Deadline to submit leveraging letters to ctboscoc@gmail.com: 10/20
- Application Instructions can be found: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

c) Plan for Bonus projects (handout)



2015 CT BOS RRH
Bonus Projects.pdf



2015 CT BOS PSH
Bonus Projects.pdf

BOS CoC can apply for up to 15% of PRN for bonus money – approximately \$3.3 million

- The Bonus application plan includes one application for PSH with DMHAS as the applicant and one for RRH with DOH as the applicant. There will be local providers as subrecipients for each project.
- An adjustment was made to the original unit allocation for Chrysalis units based on CH registry.
- The BOS Scoring Committee recommended funding all PSH project applicants and all but one RRH project applicant. That agency's project did not meet Threshold Review Criteria as established by the BOS CoC.

Motion: To approve the RRH project and PSH projects. The motion passes unanimously.

F/U: HI to notify all Bonus sub-recipients and ensure their acceptance of the unit commitments and budgets.

- CT BOS CoC will need to rank the bonus projects. It was noted that there is a real need for RRH for families and perhaps that should be ranked higher. It was also noted that CT BOS is very close to ending CH and therefore PSH should be ranked higher.

Motion: To rank PSH bonus project ahead of RRH bonus project. Motion passes - 6 in favor, 4 opposed and 2 abstentions. SC members with conflicts recused themselves from voting.

c) Ranking considerations and Proposed Ranking Strategy (handout)



Ranking Strategy
10 15 2015.docx



Ranking Scenarios
Tier 2 10-15-15..pdf

- Tier 1 projects should all be funded provided they meet HUD threshold requirements
- Each Tier 2 project will be ranked against all other Tier 2 projects in the nation.
- Housing Innovations explained the ranking scenarios for Tier 2. The scenarios involve using a complicated equation and HI ran numerous scenarios before coming up with the ones presented.

- It is noted that there are pros and cons to each scenario.
- The committee narrowed down choices to A, C, and G.

Motion: To approve Tier 1 ranking and Scenario G for Tier 2 ranking. Motion passes unanimously.

d) Special Population Strategies

- Prioritization of veterans ineligible for VA services
 - It was noted that for the last several years BOS has given bonus points for new projects that were dedicated to serving veterans ineligible for VA services.

Motion: To prioritize veterans ineligible for VA services in CT BOS project selection. Motion approved unanimously.

- Discussion on requiring non-PH projects to use Housing First
 - CT BOS currently requires that all PSH projects use Housing First and it is recommended for TH and RRH projects.

Motion: To require all projects in CT BOS to use Housing First. Motion passes - 10 in favor and 2 abstentions.

3. DOH Updates

- DOH has \$800,000 in funding for CANs to provide support and staff.
- DOH is currently working on hiring two new CAN coordinator.
- DOH is rebidding AIDS program and has released a shelter NOFA with \$10 million for shelters in need of capital repairs. Priority goes to make projects HUD compliant and better accommodate: persons of transgender experience, families (so that families will not be separated because of age or gender) and youth. This is a rolling RFP.
- DOH also has plans to fund RRH and eviction prevention programs.

4. Coordinated Access (CA) Planning - Updates from DOH and local CANs

- Coordinated Access Networks (CAN)
- Statewide CAN committee

- The Statewide CAN Committee voted on and approved the goals and objectives of CANs.



CAN Functions Chart.docx

- The group is working on how to do housing placement In CANs that include two CoCs. Request for discussion on managing cross CAN/CoC issues.

f/u: Include this item in next CT BOS SC meeting

c) TH Eligibility

- Kathy Allen from Thames River Community Services reported that it is difficult to prioritize serving 18-24 year olds with the current BOS policy that notes that all participants must come from streets or shelter.
- It was noted that the PIT indicated that there continue to be unsheltered and sheltered 18-24 year olds and HUD's priority is to ensure that these persons are served. If there are no young adults in shelter or on the streets, the program

should document this and can then serve people who are coming from places other than the streets or shelters.

- It was noted that coordinated access is building out a system for young adults to ensure that they can access the system and have their needs met similar to the system that has been set up with DV providers.

5. HMIS Updates

a) HMIS SC Update

- 2016 Unsheltered Count of Homeless Persons

- In the NOFA this year, HUD is giving two points to communities that conduct an unsheltered count.

f/u: Sub-CoC reps to go back to Sub-CoCs and get feedback on conducting an unsheltered count and bring decisions back to CT BOS SC to vote on at next meeting.

f/u: HI to send email explaining the issue for reps to use with their communities.

- It was also noted that it would be helpful for HMIS to have data on unsheltered persons

b) Reminder to Sub-CoCs to review Dashboard Data Quality Reports

6. Reaching Home Update

- It was decided that CT BOS can have an alternate on the Reaching Home Coordinating Committee.

Motion: To approve Kelly Ann Day as alternate on the Reaching Home Coordinating Committee. Motion passes unanimously.

7. Zero 2016 Update

- There will be a Zero 2016 Summit on 10/28 at Hartford Public Library. CANs will all have representatives at the meeting and will be sharing best practices. CT BOS strongly encourages all BOS CANs to send representatives to this important event.
- Email or call Sarah Fox to register (sfox@cceh.org; 860-721-7876 ext. 116)

8. Updates from the Fairfield County and Hartford CoCs - tabled

9. Renewal Performance Evaluation

- ### a) Vote on Proposed Grievance Policy (handout)

Motion: To approve the Grievance Policy. Motion passes unanimously.



Draft CT BOS CoC
Grievance Policy.docx

Next Meeting Date – 11/6 10:00-12:00 at CVH, Page Hall, Room 212 – NOTE ROOM CHANGE

Please note that the November CT BOS Steering Committee meeting may be cancelled if no issues need to be addressed. Pay attention to emails from CTBOSCoC.