

CT BOS Steering Committee Meeting Minutes
9/21/15

Voting Steering Committee Members Present	Agency/Jurisdiction Represented
Steve DiLella	DOH
Alice Minervino	DMHAS
Phil Lysiak	Bristol CoC
Donna Bergin	New Britain CoC
B.Suzy Rivera	New Britain CoC
Terry Nash	CHFA
Kathy Crees	Willimantic CoC
Lisa Tepper Bates	CCEH
Brain Roccapiore	CCEH
John Bradley	New Haven CoC
Lisa Shippee	New London/Norwich CoC
John Merz	ACT
Betsy Branch	CSH
Melissa Dzierlatka	Individual
Nancy Cannavo	Litchfield CoC
Gary Beaulieu	Waterbury CoC
Belinda Arce	Waterbury CoC
Andrea Hakian	Manchester CoC
Meeting Participants	Agency/Jurisdiction Represented
Yvonne Candelaria	HUD
Kara Capone	New Haven CoC
Crane Cesario	Hartford CoC
Jim Bombaci	Nutmeg
Matt Morgan	Hartford CoC
David Rich	ODFC
Consultants: Suzanne Wagner and Liz Isaacs, Housing Innovations	
Steering Committee Members Not Present	Agency/Jurisdiction Represented
Kim Somaroo-Rodriguez	DCF
Michele Conderino	Danbury CoC
Ron Krom	Middlesex CoC
Pat Kupec	DOC
Louis Tallarita	DOE
Elizabeth Grim	Partnership for Strong Communities

1. Introductions and Announcements

- Steering Committee Minutes 8/24/15 approved
- Policies and Procedures and all BOS materials available at:
<http://www.csh.org/csh-solutions/community-work/housing-development-and-operation/2578-2/>
- HUD Grantee meeting 9/24/15, 9:30-12:30 - Elmwood Community Center, West Hartford



HUD All Grantee
Roundtable 9.24.15.docx

- Greater Hartford Sub-CoC membership on CT BOS CoC Steering Committee

- Sub-CoC meets CT BOS requirements to have a rep on the Steering Committee. Brian Flint and Teresa Nicholson will be the reps.

Agree unanimously by consensus to accept the Greater Hartford Sub-CoC reps on the Steering Committee.

- Steering Committee representative to serve on Reaching Home Coordinating Committee
 - Kathy Crees agreed to be the BOS CoC rep on the committee.

2. 2015 NOFA Prep and HEARTH Compliance

- **NOFA released – update**

- 2015 Competition Highlights



Brief NOFA Hi-lites
9-20-15[1].docx

- CT BOS has \$24 million in renewal projects
- HUD asking CoC to put projects in Tiers; Tier 1 – 85% of Annual Renewal Demand (ARD); Tier 2 – 15% of ARD + BONUS
- Tier 2 projects scored on their own against all other T2 projects nationally
- Bonus project/s can be up to 15% of Final Pro Rata Need (about \$3.6 million for BOS), can do one or multiple projects. BOS did an RFP over the summer and has over \$3 million in new RRH and PSH projects that have been reviewed and evaluated by the BOS Scoring Committee.
- Consolidated Application differs greatly from previous years. New this year, HUD is requesting different/additional data on systems outcomes, veterans, youth and DV.
- Renewal applications are very similar to last year with several additional questions.

- **HMIS costs**

- There was discussion around how HMIS is funded statewide and the amounts that jurisdictions are paying towards the HMIS. It was noted that the statewide system currently costs approximately \$800,000. The HMIS system has adequate funding currently but may need additional funds in another 12-18 months. There is bond funding from the state to enhance HMIS but once this funding stream has been exhausted, new funding will be needed to maintain the system. Question was raised if admin funds can be used for HMIS expense such as those related to completing the APRs.

f/u: CCEH to bring additional information to SC on budget gaps.

f/u: Yvonne Candelaria to research the issue and report back to SC.

- **Reallocation Projects**

- Review and vote on reallocation projects (handout)



Reallocation Plans
9.18.15.xlsx

- The reallocation projects received TA from Housing Innovations and were approved by local Sub-CoCs.

Motion: To accept the CT BOS 2015 reallocation plan. Motion passes unanimously.

- **Leasing to Rental Assistance Conversions update**

- All projects except DMHAS ARC have been approved for conversion.

f/u: Yvonne Candelaria from HUD Field Office to research this conversion.

- **2015 CoC Performance on HUD Goals (handout)**



Preliminary Performance
Data & Goals 20

- Grantees preparation for NOFA
 - Complete Applicant Profile: <https://www.hudexchange.info/resources/documents/Updating-the-Applicant-Profile.pdf>
 - Add/delete registrants <https://www.hudexchange.info/resource/2903/adding-deleting-registrants-in-esnaps/>
 - Add Liz Isaacs episaf@comcast.net as registrant (optional)
 - Grantees will be receiving project application information and guidance shortly

3. DOH Updates

- RFP coming out shortly for repairs/capital costs for emergency shelters

4. Coordinated Access (CA) Planning - Updates from DOH and local CANs

- New CoC Bonus PSH project
 - Status report



2014 Bonus Status Report
- September 15

- Coordinated Access Networks (CAN) - tabled
- Statewide CAN committee – setting performance measures

5. HMIS Updates

- Case Worthy Trainings - these trainings happen all year long but do fill up quickly. For BOS 193, there is a new dashboard. As of 8/31, there are three tenants showing as non-CH.
f/u: Housing Innovations to contact Nutmeg to get Client IDs
- Nutmeg following up with providers on AHAR. Reminder that disabling conditions and zip codes all require valid responses.
- HMIS SC Update - tabled
- Reminder to Sub-CoCs to review Dashboard Data Quality Reports

6. Reaching Home Update

- Retooling the Crisis Response workgroup is working on legislative ask of \$1 million to support CANs and \$2 million in state funds for RRH

7. Zero 2016 Update

- Working with providers to get registries together; once complete this should provide good info on community housing needs
- Two groups have been meeting on statewide level – one is statewide CAN committee which meets monthly, discusses best practices and works on one big issue each month. Other committee is CAN Policy Committee trying to help develop goals and objectives, what should CANs look like and how to partner with CoCs and figure out governance, accountability, grievances, etc.
F/u – Housing Innovations to get minutes, outputs from meeting for NOFA

8. Proposed Changes to BOS P&P

- Steering Committee to vote on proposed changes to BOS P&P (handout)



Proposed revisions P&P
2015.08.14.docx

Motion: To approve the changes to the BOS P&P. Motion passes unanimously

9. Updates from the Fairfield County and Hartford CoCs - tabled

10. Renewal Performance Evaluation

- Review proposed Grievance Policy (handout)



Draft CT BOS CoC
Grievance Policy.docx

- It was suggested that the policy should make clear that this policy is for providers and that examples of the type of issues one might grieve be added (funding decisions, etc).

f/u: Housing Innovations to make changes to policy and distribute updated draft at next Steering Committee meeting.

11. Next Meeting Date – 10/16 10-12 at CVH, Page Hall, Room 365