**CT BOS Steering Committee Meeting Minutes**

**7/14/2017**

1. **Introductions and Announcements**
2. Welcome and Introductions



1. Announcements
   * HUD CoC NOFA relaeased with due date 9/28/17. Info will be sent out asap to CoC re: renewals etc.
2. Review 6/16/17 BOS SC minutes - approved
3. BOS website
   * Website is being tested and should be live shortly.
4. **2017 NOFA Planning**
5. New RRH/PSH project application process
   * 21 applications were submitted for new RRH and PSH projects. BOS Scoring Committee meets to review projects on 7/20/17.
   * CoCs are able to apply for up to 6% of Final Pro Rata Need (FPRN) for new projects. For CT BOS, this is approximately $2.1 million.
   * It was noted that the state has RRH funding available and that the CoC should focus on applying for PSH. Others suggested that instead of doing a 50/50 split between PSH and RRHg, as has been done the past few years, the CoC could should apply for more or only PSH funding than RRH funding. It was also suggested that 75% of funds should be applied for PSH and 25% for RRH.
   * At the next Steering Committee meeting, the group will decide on the split between RRH and PSH.
6. **HMIS Updates**
7. System Performance Measures
   * Biggest change for this FY was street outreach. Outreach providers are more completely and accurately entering data.
   * Providers were reminded to regularly run their APRs to assess their data and work to improve data quality.
   * There is a monthly HMIS webinar, which is recorded and posted on-line, which focuses on data quality.

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1. HMIS SC Report – group has not meet since last CT BOS SC mtg
2. SAGE
   * Providers were reminded to submit any HMIS or SAGE questions they might have to the Help Desk well in advance of their APR submission date to ensure that questions can get answered and APRs can be submitted on time.
   * There have been questions regarding DV programs using SAGE to submit their data. DV providers are required to maintain a comparable database and submit APRs through SAGE. This year, for providers who are unable to generate a CSV file, HUD is allowing providers to manually enter the data into a file. If providers want to take advantage of this option, they must contact the HUD Field Office. For DV providers with questions and concerns about their ability to create a CSV, the National Network to End Domestic Violence (NNEDV) can provide assistance: Safety Net Team: [safetynet@nnedv.og](mailto:safetynet@nnedv.og)
     + - 1. **Coordinated Entry**
   1. CAN Leadership Committee Report
   * The group reviewed the DOH long-stayer list and strategized on how to address these stayers. Group is looking at resources to help w/dynamic prioritization.
   * The committee reviewed the HUD coordinated entry requirements and has created a policy group to review existing docs to see if they meet the requirements.

* + - * 1. **Reaching Home Updates**
* Families Work group is focusing on ending family homelessness by 2020. Group is reviewing benchmarks and working on what it means to end family homelessness.
* Youth and Young Adult Work Group is working on what it means to end youth homelessness.
* CCEH noted that it is very important that people make phone calls to ensure that the state budget gets passed preserving the **DOH Housing and Homelessness line item at $74M, the DMHAS Housing Supports and Services line item at $23M, the Homeless Youth line item at $2.3M and the Community Investment Act funds at DOH for the Coordinated Access Networks.**

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* + - * 1. **Renewal Evaluations**

1. Grievance Committee results
   * Results from the Grievance Committee were distributed to providers who submitted grievances. Several agencies grieved the Grievance Committee results to the CT BOS Co-Chairs and their responses have been sent to those providers.
2. 2017 Corrective Action Plans
   * Projects in corrective action submitted corrective action plans. CT BOS team is reviewing the plans and providing feedback.
     + - 1. **Updates from Opening Doors Fairfield County**
   * The CoC set standards for costs of housing and services for CoC funded projects and reallocated funds from programs that were budget in excess of these standards.
   * 50-60 vouchers will be reallocated during this NOFA round.
     + - 1. **DOH Updates**

* RAPs are not being refilled at this time unless they are part of a LIHTC project.
* DOH is holding off the rebid of TLP at this time.
* DOH is waiting on DSS funding to pay shelters. Shelter contracts have all been executed.
  + - * 1. **Youth Homelessness Demonstration Program Update**
* There have been several group dynamic modeling sessions and CCEH/DOH have met with CANs to understand gaps and needs. The plan for the project will be done in August and BOS will vote on the plan at the September SC mtg.
  + - * 1. **Steering Committee Representation**
* Applications have been sent out and are due back 7/26/17
  + - * 1. **Other Items/Issues**
* Next Meeting Dates Portland Library – Mary Flood Room - 20 Freestone Ave, Portland from 11am-1pm
  + August 18, 2017
  + September 15, 2017