**CT BOS Steering Committee Meeting Minutes**

**8/18/2017**

1. **Introductions and Announcements**
2. Welcome and Introductions –



1. Announcements
2. 7/14/17 BOS SC minutes approved
3. BOS website will be live in October
4. **2017 NOFA Planning**
5. NOFA highlights (handout)



* This year, HUD will allow reallocation to fund Coordinated Access; BOS will be applying for a coordinated access project with reallocation funding.
* Dedicated Plus model is available but BOS going with 100% CH, tenants can still move from PSH to another PSH per HUD guidance and CT BOS/HUD policies allow providers to serve non-CH through the prioritization policy.
* TH clients in HUD funded projects that are sunsetting can move to RRH projects. It was asked if other funded TH project clients were also eligible for RRH.

**F/u: HI to ask an AAQ to HUD on this.**

1. Allocation of Bonus between RRH and PSH – Total Available: $2,004,805

* It was noted that DOH has RRH HOME funding and it was suggested that the CoC should use HUD funding for PSH.
* Last year HUD funded the RRH bonus. In the application to HUD, the Steering Committee had decided to rank the RRH first and the PSH second. The PSH project was not funded.
* Concern was raised that with the DOH HOME funding there are no service dollars available and it is not possible to run RRH without providing some services.
* DOH is looking into moving ESG to fund services for RRH (HOME funds cannot fund services).
* It was suggested that CT BOS submit two PSH projects in lieu of one PSH and one RRH.

1. Ranking Strategies (handout – see pages 3-5)
   * Housing Innovations reviewed the options foor the 2017 ranking using the Ranking Strategy document found on pages 4-6 of this document.

* HUD requires CoC’s to rank projects into two tiers. Tier 2 is 7% of the funding for the CoC. HUD noted that there is enough money available for renewals but Tier 2 projects are not guaranteed. 100 points available for projects in Tier 2 which compete against projects from other CoC’s based on application score. In past funding threshold has been 70/75 points.
* Housing Innovations ran 65 scenarios to find the most advantageous strategies to present that gave a combination of the best scoring results and funded the greatest amount for bonus.
  + No advantage to submitting just one bonus project
  + Point advantage for 1st bonus project for submitting smaller programs but fewer points scored by 3rd, 4th and 5th project.
  + There was consensus that Scenario #64 made sense with a good balance on scoring and funding for the bonus projects.
* **Motion: To adopt Ranking Scenario #64 in Ranking Strategy Document. Motion passed unanimously.**
* **Motion: To submit two PSH projects as HUD CoC bonus projects. Members with any conflict of interest recuse themselves. Motion passes 9 in favor and 1 opposed.**
* **See Pages 6-7 for a summary of the 2017 CT BOS CoC Ranking and Bonus Policies**

1. **HMIS Updates** 
   1. System Performance Measures – tabled for next meeting.



* 1. HMIS SC Report – tabled, has not met since last CT BOS SC mtg.
     + - 1. **Youth Homelessness Demonstration Program Update**

Allocation plan will be ready to be submitted to HUD September/October. The plan will be presented at the September SC meeting.

* + - * 1. **Coordinated Entry**
  1. CAN Leadership Committee report
     + There is no funding for CAN activities which is a barrier
     + Group is working on a new CAN brochure
  2. Update on Compliance with HUD CPD Notice regearding CES (HUD Notice CPD-17-01)
     + CCEH/PSC have been working on this and there is a policy workgroup from CAN leadership. They will provide more information at the next meeting.
       - 1. **Reaching Home Updates**
         * Core Vision Team – working on definition on what it looks like to end family homelessness, there will be a webinar for providers to give feedback.
         * Family w/children workgroup came up w/priorities which include: creating a family by name list, serving more families in PHAs. There will be an Iforum coming up CANs and PHA working together.
         * There is no state budget and continued advocacy is needed.
         1. **Updates from Opening Doors Fairfield County - tabled**
         2. **DOH Updates - tabled**
         3. **Steering Committee Representation**

Representation on the SC will remain the same from sub-CoCs with the exception of Hartford and Greater Hartford which will have one representative for the area.

* + - * 1. **Other Items/Issues**
        2. **Next Meeting Dates**
* September 15 - Portland Library – Mary Flood Room - 20 Freestone Ave, Portland from 11am-1pm
* October 20, 2017 – CVH Page Hall 365 from 11am-1pm
* November 17 – Portland Library – Mary Flood Room - 20 Freestone Ave, Portland from 11am-1pm
* December 15 - Portland Library – Mary Flood Room - 20 Freestone Ave, Portland from 11am-1pm

**Ranking Policy Discussion**

**CT BOS CoC 2017**

**Prepared 8/15/2017**

**ARD (Annual Renewal Demand) = $33,413,121**

**Tier 1:**

* 94% of ARD = $31,408,616

**Tier 2: (6% of ARD plus Bonus)**

* 6% of ARD = $2,004,505
* Bonus = $2,004,805
* Total = $4,009,310

**Cohorts to be ranked:**

1. Scored Renewal Projects
2. HMIS
3. Reallocation Project for Coordinated Entry System (CES)
4. First time Renewal Projects that have not been evaluated yet
5. Bonus project(s)

**Tier 2 Scoring:**

* Total of 100 points
* 50 points based on CoC Score (last year’s score was 179.5 which would calculate at about 45 points)
* 10 points for projects being Housing First
* 40 points based on relative ranking (1-x factor)
  + Smaller projects get higher scores
* Previous thresholds for funding Tier 2 projects have been in the low to mid-70’s
  + No idea on this as HUD estimates it can cover all renewals and more but recaptured/unspent funds is still TBD

**Prior BOS Ranking Policies:**

* HMIS has always been placed in Tier 1.
* Reallocations have also always been placed in Tier 1.
* Non-evaluated Renewals have been placed at the top of Tier 2 based on the best mathematical advantage.
* Bonus projects have been ranked at the bottom of Tier 2.

**Tier 2 Scoring Scenarios for Consideration:**

* Maximum of 100 points
* Assumption that projects would start with a basis of 55 points (based on last year’s CoC score and getting HF points). Points listed below would be added to the basis of 55 points
* We ran 65 scenarios to evaluate best Tier 2 Strategy. Eliminated many as they did not give the best scoring results possible
* New Projects are funded with Permanent Housing (PH) bonus funds. Total available for new projects = $2,004,805.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Scored Renewals in Tier 1. Tier 2: Scored Renewal Balance of $1,425, 1st Time Renewals, Reallocation, and New Projects** | | | | | | | | | |
| **Scenario** | **Tier 2 Description** | **Scored Renewal** | **1st Time Renewals** | **Reallocation** | **New 1** | **New 2** | **New 3** | **New 4** | **New 5** |
| 2 | 1st time renewals (ranked smallest to largest), 1 reallocation project, **2 new projects 50% each** | 39.99 | 39.50 to 26.95 | 21.44 | 15.00 | 5.00 |  |  |  |
| 6 | 1st time renewals (ranked smallest to largest), 1 reallocation project, **2 new projects 25%, 75%** | 39.99 | 39.50 to 26.95 | 21.44 | 17.50 | 7.50 |  |  |  |
| 10 | 1st time renewals (ranked smallest to largest), 1 reallocation project, **2 new projects 20%, 80%** | 39.99 | 39.50 to 26.95 | 21.44 | 18.00 | 8.00 |  |  |  |
| 62 | 1st time renewals (ranked smallest to largest), reallocation, **new 40%, new 60%** | 39.99 | 39.50 to 26.95 | 21.44 | 16.00 | 6.00 |  |  |  |
| 61 | 1st time renewals (ranked smallest to largest), reallocation, **new 60%, new 40%** | 39.99 | 39.50 to 26.95 | 21.44 | 14.00 | 4.00 |  |  |  |
| 12 | 1st time renewals (ranked smallest to largest), 1 reallocation project, **5 new at 20% each** | 39.99 | 39.50 to 26.95 | 21.44 | 18.00 | 14.00 | 10.00 | 6.00 | 2.00 |
| 14 | 1st time renewals (ranked smallest to largest), 1 reallocation project, **1 new project** | 39.99 | 39.50 to 26.95 | 21.44 | 10.00 |  |  |  |  |
| **Scored Renewals and Reallocation in Tier 1. Tier 2: Scored Renewal Balance of $290,729, 1st Time Renewals, New Projects** | | | | | | | | | |
| **Scenario** | **Tier 2 Description** | **Scored Renewal** | **1st Time Renewals** | **Reallocation** | **New 1** | **New 2** | **New 3** | **New 4** | **New 5** |
| 63 | Scored renewals balance, 1st time renewals (ranked smallest to largest), **new 25%, new 75%** | 38.55 | 36.61 to 24.07 | Tier 1 | 17.50 | 7.50 |  |  |  |
| 64 | Scored renewal balance, 1st time renewals (ranked smallest to largest), **new 40%, new 60%** | 38.55 | 36.61 to 24.07 | Tier 1 | 16.00 | 6.00 |  |  |  |
| 65 | Scored renewal balance, 1st time renewals (ranked smallest to largest), **5 new @20%** | 38.55 | 36.61 to 24.07 | Tier 1 | 18.00 | 14.00 | 10.00 | 6.00 | 2.00 |

**Ranking and Bonus Policy Decisions**

**CT BOS CoC 2017**

**Adopted 8/18/2017**

**Background:**

In the annual CoC competition, HUD requires communities to rank projects for funding in two tiers based on performance and community priorities. Projects in the first tier are ensured funding as long as the CoC meets minimum HUD requirements on the annual CoC application. Projects in Tier 1 are awarded on a CoC basis (in other words, all projects in a CoC’s Tier 1 that meet HUD’s minimum thresholds will be funded). Tier 1 equals 94% of the CoC Annual Renewal Amount.

Projects in Tier 2 are scored on a 100 point basis and each project competes against every other Tier 2 project across the nation. HUD awards funding to Tier 2 projects in order of scores until it allocates all available CoC funds. HUD estimates that it has enough funds to cover all renewals and some new projects in 2017. The scoring threshold for funding Tier 2 projects has been in the low to mid-70’s in the past few years. Tier 2 equals 6% of the communities Annual Renewal Amount plus the New Project Bonus of 6%.

**Tier 2 Scoring:**

* Total of 100 points
* 50 points based on CT BOS CoC 2017 Application Score (last year’s score was 179.5 which would calculate at about 45 points)
* 10 points for projects being Housing First
* 40 points based on relative ranking of project as compared to total amount in Tier 2 - smaller projects get higher scores (algebraic equation)

Historically, the CT BOS CoC has ranked projects using a combination of performance evaluation scores, model type and the best mathematical scoring advantage to maximize funds received by the CoC. Reallocated projects and HMIS have historically been placed in Tier 1 to ensure funding. Bonus projects have been ranked at the bottom of Tier 2.

The CoC support team evaluated 65 scenarios to determine how ranking would affect Tier 2 scores. See page 3 for ten of these scenarios. The CT BOS CoC SC voted to adopt Scenario #64 from page 3.

**2017 Funding Amounts:**

**CT BOS 2017 ARD (Annual Renewal Demand) = $33,413,121**

**Tier 1:** 94% of ARD = $31,408,616

**Tier 2:** 6% of ARD plus Bonus = $4,009,310

* 6% of ARD = $2,004,505
* Bonus for New Permanent Housing Projects = $2,004,805

**2017 Ranking Order (adopted by the Steering Committee on 8/18/2017):**

**Tier 1:**

* Renewal Projects that have been evaluated in order of CT BOS CoC Evaluation Score and HMIS ($33,122,392)
* Reallocation Project for Coordinated Entry System (CES) ($289,304)

**Tier 2:**

* Remaining Evaluated Renewal Project(s) in order of score on CT BOS Evaluation ($290,729)
* First time Renewal Projects that have not yet been evaluated yet ranked from smallest to largest budget amount

2 New PSH Bonus projects in order of score on project application with the State of CT as applicant and nonprofits as sub-recipients. The bonus will be split into two projects at 40% and 60% of $2,004,805 for maximum scoring advantage – approximately $800,000 and $1,200,000.