**CT BOS SC Meeting Minutes 6/15/18**

1. Welcome and introductions
2. 5/18/18 minutes approved
3. Attendees – see embedded sign in sheet



1. HUD Updates – tabled, no HUD staff present
2. BOS CoC 2017 Application Score: 178.75. National High: 190.75. Median: 142.75

* CoC lost points in the following areas:
  + Increase in participant income
  + Permanent housing retention – CoC actually has great outcome w/98%. May have lost points because the percentage remained the same from the previous year.
  + Percentage of PSH entering in HMIS – VASH is not entering in HMIS. Amy Robinson of the VA noted that there are on-going discussions of entering into HMIS and she would report back to the VA on how not entering is negatively impacting the NOFA score for the CoC.
  + Other point losses noted in attached debrief.

1. NOFA Updates

* The CoC has gone through the registered process and the NOFA should be released soon.

1. Nomination and election of Co-Chairs for BOS Steering Committee

* SC members nominated John Merz and Steve DiLella as Co-Chairs of the CT BOS SC.

Motion: To elect John Merz and Steve DiLella as Co-Chairs of the CT BOS SC. Motion passes unanimously. Steve DiLella was not present for the meeting and John Merz excused himself during the nomination and election processes.

1. Underspending standard for large projects

Motion: For the upcoming renewal evaluation process, the spending standard for projects that are over $2 million is to spend a minimum of 95% of the grant and to be underspent by no more than $75,000. Motion passes unanimously.

**CT BOS Semi-Annual Meeting Minutes for 6/15/2018**

1. Welcome and Introductions
2. New CoC Structure
   1. Overview

* New structure created to work in collaboration and more closely with Reaching Home (RH). RHSC will serve as the CoC Board and will meet quarterly. Chairs of BOS SC represent the CoC at RHSC. (see power point, slides 5 & 6)
  1. Danbury to join ODFC
     + Danbury will remain in CT BOS through this NOFA cycle but will leave the BOS SC to merge with ODFC once the NOFA competition is over.
  2. CAN representative registration for 2018-2019 (BOS SC)
* Due 7/10/18
* One registration form per CAN
  1. Role of CAN’s and Reps
     + - * Share CT BOS information with CAN members
         * Provide data for Con Plan
         * Distribute CT BOS SC minutes to members
         * Discuss issues/decisions with CAN
         * Share feedback with BOS Steering Committee
         * Review HMIS Data Quality reports
         * Outreach to providers with poor data quality
         * Assist with Housing Inventory Chart and Point-in-Time Count
         * Provide info for CoC Application & obtain Con Plan sign-offs
  2. Next Steps
     + CANs to submit registration by 7/10/18 to ctboscoc@gmail.com

1. Data Overview/Outcomes/Accomplishments
   1. Housing Inventory Chart (HIC)/Point-in-time Count (PIT)
      * HIC – increase in PSH and RRH beds, reduction in ES and TH beds
      * PIT
        + - Decrease in sheltered population this year
          - Increase in unsheltered population this year

Some factors include:

ES in Hartford that moved to warming center model and persons staying here count as unsheltered.

Youth count was more comprehensive and captured more youth this year.

New Haven had more observational surveys submitted this year counting persons who may or may not have been unsheltered. Next year, CCEH will address this issue through training and ensuring that experienced volunteers are paired with new volunteers.

It was also noted that the unsheltered count might yield more accurate results if held later at night or very early in the morning as opposed to beginning at 7pm at night.

* 1. Renewal Evaluation Results
     + PSH providers continued with success at maintaining (staying in PSH or exiting to permanent housing) participants in permanent housing with a rate of 98%
     + Increasing participant income (both earned and non-earned) continues to be a challenge.
  2. SPM - Highlights
     + There was a 7% Increase in Average LOT Homeless for ES only, and there was an 20% increase in the Median number of days from 2016-2017.
     + Overall, there was a reduction in each category of Returns to Homelessness with the exception of Street Outreach.
     + The street outreach numbers need to be reviewed more closely. There is a large number of inactive records that may be skewing the data.
     + From 2016 to 2017, Annual homeless counts overall decreased 4%.

1. Updates/Announcements/Next Steps
   1. Reaching Home

* As of 4/10/18, there were only 200 verified chronically homeless people to be housed and all but 24 of them have been matched to a housing resource and are in the process of securing housing.
* FEMA’s Transitional Shelter Assistance (TSA), which provides temporary hotel stays, will end soon and many Storm Maria evacuees still need housing assistance. Not for profits and state officials are working together to try to divert as many families as possible away from shelter and directly to housing. CCEH and United Way of CT continue to actively raise private funds for this purpose. The Family workgroup will continue to monitor and strategize about potential options for these families.
* Annual dinner held on 6/14/18 to celebrate the work of Reaching Home campaign’s collaborative triumphs and the people who work tirelessly to end homelessness.
  1. CAN Leadership Committee
* CAN Leadership Workgroup meetings review a variety of dashboards with a special focus on measuring progress on matching all chronically homeless individuals and families to housing resources.
  + - The committee has been focused on sharing best practices in each of the CANs.
    - The group has also been prioritizing finding ways to maximize the availability of housing resources.
  1. Progressive Engagement
     + The goal of the group is to provide guidance/suggestions on how Progressive Engagement should be incorporated in the homeless housing and services system in CT. The group meets monthly and will have recommendations complete at the end of the summer.
  2. RRH Work group
     + The group has met several times to determine amount and duration of assistance. The group is working to ensure that there is standardization and consistency among RRH programs so that there is equity for participants in programs throughout the state and rules and responsibilities are transparent and predictable.
  3. HUD Youth Homelessness Demonstration Project
     + Providers have been selected for all of the housing types. Applications are due to HUD 7/15/18. HUD will execute contracts no later than 9/30/18.

1. Feedback, Q&A and Closing
2. Helpful resources and Upcoming Events (see power point)

**Background on CT BOS**

The CT BOS CoC is responsible for overseeing approximately $35 million in annual funding from the Department of Housing and Urban Development (HUD) for over 100 projects serving homeless people.  CT BOS is comprised of representatives from organizations that fund or provide services to homeless people or otherwise represent the interests of the people who have experienced homelessness.  The following localities throughout the state participate in the CoC: all of the cities and towns in the counties of Hartford, Litchfield, New Haven, New London, Windham, Tolland, Middlesex and the City of Danbury\*.

\*The City of Danbury will be joining the ODFC CoC over the course of the next year.