**REQUEST FOR QUALIFICATIONS**

DHMAS, as the Collaborative Applicant of CT BOS CoC (CT Balance of State Continuum of Care), is seeking an entity to provide training to domestic violence front-line staff who will be providing access to rapid rehousing funds (RRH) to those with whom they work. As a newly funded project by the federal government through the BOS CoC, it is anticipated that newly hired staff, while trained on DV topics, will not be familiar with the housing/homeless services continuum. The selected entity will be able to determine and deliver a portfolio of trainings to these front-line staff. The award is for $22,000 and to be completed by June 30, 2020.

1. Please describe your agency, your training philosophy and techniques, and your experience providing trainings to front-line staff on best practices in rapid rehousing, PSH referrals, affordable housing, homelessness, or related topics. If you have an expertise in a topic other than housing/homelessness please describe and elaborate on the transferability of your training philosophy and techniques.
2. Please describe how you would go about completing a Needs Assessment of Domestic Violence service providers prior to scheduling trainings on topics of housing and homeless services. Describe your history, if any, and your expected interface with the CT Coalition Against Domestic Violence (CCADV) as the network of DV providers.
3. The awardee will either provide or collaborate with others to provide such trainings. Describe your in-house training capabilities and how you would identify and contract with, if needed, external experts to provide trainings.
4. Outline the budget required to complete these tasks, including estimated length and number of trainings, cost per training, limit of participants per trainings, site rental costs, if applicable, staffing costs and/or honorarium for external trainers, if applicable. An Excel spreadsheet may be used along with a narrative. Due to the funding stream for this project, administrative and indirect costs are not allowable.
5. Indicate what, if any, expectations the entity would have on the funder in order to successfully complete this project.

Please limit your Response to 3-4 pages and email Response by June 7, 2019 to:

CT BOS CoC

Email: ctboscoc@gmail.com

One selected entity will be eligible to enter into negotiations for a contract with DMHAS, which is expected to begin September 1, 2019, through June 30, 2020.