**CT BOS SC Minutes 7/19/19**

1. **Welcome, Introductions and Announcements**
2. **Semi-annual Meeting and SC Meeting Minutes - approved**

**3. Coordinated Entry Policies discussion and vote - Kara Capobianco, DOH presented**<https://docs.google.com/document/d/169UDBzswVSCsCmIwIBHDCbu4U1PrXoEQyIwHEugcr7A/edit?usp=sharing>

* Kara noted that the policies were reviewed against HUD self assessment tool and with the exception of a few issues, the policies meet the HUD requirements.
* It was noted that the document will continue to be a work in progress and will be updated as needed.
* The CoC is not required to attach policies to CoC application. There are a few questions about policies in the NOFA.
* HI will note things that need to be added to CAN policies as HI writes the CoC application (e.g. affirmative marketing to populations least likely to apply in the absence of special outreach, including racial/ethnic minorities) will need to be added.
* **f/u: HI to send list of policy updates needed to maximize CoC application score to DOH.**
* **Motion: To approve the Coordinated Entry Policies. And, to approve that HI will provide the list of additions to DOH to make sure there is conceptual agreement prior to CoC application submission. The written policy edits can be addressed in the next version. Motion passes.**

**4. RRH Policies**

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* The New Haven SC CAN representatives noted that, while they abstained from the vote last month at the SC regarding the RRH guidelines, they wanted to note that after further discussion with the CAN, they would vote no if given the opportunity to change their vote. It was noted that once a vote is taken, it cannot be changed the next month but that the issue would be noted in the minutes.
* DOH noted that agencies who are subrecipients under DOH or DMHAS are required to follow these policies. There are several agencies with their own CoC RRH grants, and approving these polices would mean that those agencies will also have to follow these policies.
* Some providers noted that recalucating income so frequently might be burdensome to case managers
* It was reported CH individuals may not be able to make the milestones of gradually payng rent, given their vulnerability, and concerned was raised that there might be a lot of turn-over.
* It was noted that the Stength-based Assessment Work group (formerly known as Progressive Engagement) is working on prioritization of resources and a new assessment and the hope is that clients will be given the appropriate intervention.
* **Motion: To approve the RRH policies. Motion passes. There were five abstentions and two against the motion.**
* **f/u: DOH to look at DMHAS policies on recalculating income.**
* **f/u: SC CAN reps to ask CAN managers to sign themselves up at** [**www.ctbos.org**](http://www.ctbos.org) **to receive CT BOS e-mails so that they are aware when there is a vote and are informed of what is happening at the SC.**

**5. Changes to Governance Charter/By-Laws**

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* Suzanne Wagner from Housing Innovations reviewed the changes. The documents have been updated to reflect the CT BOS CoC’s integration into the Reaching Home Campaign structure.
* **Motion: To accept the changes to the Governance Charter/By-laws. Motion passes unanimously.**
* **f/u: Take the policies to the Reaching Home Coordinating Council**

1. **2019 NOFA – key highlights**

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* **Key Highlights**
* Suzanne Wagner from HI reviewed the NOFA Key Highlights document.
* Application is due to HUD on 9/30/19. Most of the consolidated application remains unchanged from last year.
* Some changes from last year include:
* Expanded eligibility for youth
* Bonus has decreased from 6% of FPRN to 5%
* Points awarded for performance based on the PIT and System Performance Measures have increased.
* **Report from Scoring Committee**
* There were 20 (RRH and PSH) applications submitted. Scoring committee met to review and score.

**f/u: Results will be sent out the week of 8/19.**

* **HIC/PIT Planning Projects**
* Agencies received feedback and approval on their applications. All 6 CANs submitted applications and all received funding.
* **DV Training Planning Project**
* The CoC allocated some funding to train DV RRH providers and put out an RFQ to choose a provider.

f/u: Letters will go out to agencies who applied to let them know if they were selected.

**7. Feedback from Semi-Annual Meeting**

* Create an orientation for new attendees.

**f/u: HI to provide an orientation to new SC members prior to the next semi-annual mtg.**

* It was suggested that the CoC look into measuring clients who go back to school/training programs as part of the renewal evaluation process.
* Asked for clarification on the chair recruitment process. It was reported back that reminders for the chairs elections were on the agenda in April and May.
* Asked if there is a way for providers to submit BOS documents thru the website. It was reported that HI is working on getting a database created which will allow this in the future.
* During the feedback discussion, it was raised that some providers are not as familiar as they should be on compliance. It was suggested that HI do two compliance training per year instead of one.

**8. HUD Equal Access Discussion**

* Protections for transgender clients are codified in the CTBOS Client Bill of Rights. Some protections are also codified in CT Statute. These protections will remain in place regardless of any discontinuation/change to the federal rule.
* There was discussion around serving persons without documentation of legal immigration status. There was consensus that providers not ask for documentation from applicants as long as it is not explicitly required by the funding source.
* **Motion: CT BOS funded programs are prohibited from requiring proof of legal immigration status from applicants unless required by funding source for that particular program. Motion passes.**

**9. Revisions to Grievance Policy - handout**

* **Vote next month**

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**10. Standing Items – Updates as Needed**

* Opening Doors Fairfield County

For FY 2019 NOFA, group has already decided to spend 80% on RRH and 20% on PSH for new bonus projects. They are also going to submit a DV expansion project.

* Reaching Home Campaign

CANs are being asked to recruit members for RH work groups.

* Federal Funding Workgroup

DOH is applying for the Mainstream vouchers for non-elderly disabled and will apply for additional VASH units as well.

* CAN Leadership and Coordinated Entry

Group is looking at Medicaid IEP and how will billing Medicaid be integrated in CAN.

* DOH - There will be level funding for the CANs. Money will go out to CANs in the next month.
* Stength-based Assessment Workgroup is working on an assessment that will determine the right housing intervention.
* Collaborative for Racial Equity - Listening sessions occurred and first phase is wrapping up. Will be an on-going topic for HMIS Steering Committee.

**11. SC Meeting Schedule for 2019**

* August 16, 2019 – 11:00 am -1:00 pm
* September 20, 2019 - 11:00 am -1:00 pm
* October 18, 2019 - 11:00 am -1:00 pm
* November 15, 2019 - 11:00 am -1:00 pm
* December 20, 2019 - 11:00 am -1:00 pm (Steering Committee and Semi-Annual Meeting)

**All meetings (unless otherwise noted) will be held at:**

**The Connection - 100 Roscommon Drive, Suite 203 Middletown, CT**.

You can enter on the main level, and either take the stairs or the elevator to the 2nd floor. You can also park in the rear of the building, enter through the ground level and take the elevator to the 2nd floor. The entrance to The Connection is clearly marked (left at the top of the stairs, or right off the elevator and check in at the front desk)