**Please complete one form for each project. Agencies are required to have two contacts for EACH PROJECT. The contacts listed below will receive the Renewal Evaluation Report for this project. Please ensure that you are registered with CT BOS e-mail list:** [**https://visitor.r20.constantcontact.com/manage/optin?v=001AiXxKvPPdGzUvdxtsnR2xE0kDeCPWvF\_GR94ewO7FcwBopKa-KSMbBPB6M0rGWYSZo2eayseblg3iXAdEUa-V8AbIP9Il-BlyvHW3ZceB4UxLzZRvrbQO-N7\_NSbl7sbnFeOla6kdxXusaaT78zjgQ%3D%3D**](https://visitor.r20.constantcontact.com/manage/optin?v=001AiXxKvPPdGzUvdxtsnR2xE0kDeCPWvF_GR94ewO7FcwBopKa-KSMbBPB6M0rGWYSZo2eayseblg3iXAdEUa-V8AbIP9Il-BlyvHW3ZceB4UxLzZRvrbQO-N7_NSbl7sbnFeOla6kdxXusaaT78zjgQ%3D%3D)

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| --- |
| **Agency Name:** |
| **Program Name:** |
| **Program Type:** |
| **Grant PIN Number (ex. CT 0550):** |
| **Primary Contact Name:** |
| **Email Address:** |
| **Phone Number:** |
| **Secondary Contact Name:** |
| **Email Address:** |
| **Phone Number:** |

|  |
| --- |
| **1) Esnaps User Name:** |
| **Email Address:** |
| **Phone Number:** |
| **2) Esnaps User Name:** |
| **Email Address:** |
| **Phone Number:** |

**Each project is required to have two esnaps users to ensure that HUD CoC renewal projects can be submitted in esnaps on time even when the primary contact is absent. Below please indicate the two esnaps users for the project. If they are the same contacts as noted above, please note, same as above in the boxes below. Please also consider adding Myles Wensek of Housing Innovations as a registrant on your esnaps account so that he can make approved corrections as needed in project applications directly in esnaps.**

**User name: mylesw** **E-mail:** [mylesw@housinginnovations.us](mailto:mylesw@housinginnovations.us)

**Instructions on how to add/delete registrants:** [**https://files.hudexchange.info/resources/documents/Adding-Deleting-Registrants.pdf**](https://files.hudexchange.info/resources/documents/Adding-Deleting-Registrants.pdf)