

**CT Balance of State Continuum of Care 2020  
Renewal Evaluation Grievance Form – Due 3/25/20**

**INSTRUCTIONS:**

Complete this form and return to [ctboscoc@gmail.com](mailto:ctboscoc@gmail.com) no later than **3/25/20**. To ensure that final scores are available for 2020 CoC competition project ranking, grievances must be submitted by the deadline.

Please note, as per the policy adopted by the CT BOS Steering Committee, the Grievance Committee will not consider grievances that are based on data changes made after the deadline or on disagreements with the evaluation standards adopted by the Steering Committee.

**Section 1: Agency Information**

Please complete the following:

<b>Agency Name:</b>
<b>Project Name:</b>
<b>Grant Number:</b>
<b>Overall Score:</b>
<b>Contact Name:</b>
<b>E-mail:</b>
<b>Phone number:</b>

**Section 2: Description of Grievance**

Please provide the information requested below for **EACH** scoring factor you are grieving for the project. Please be sure to provide all information the grievance committee will need to understand and reach a decision regarding your grievance. Providing incomplete information may result in the committee not considering your grievance.

<b>a. Renewal evaluation scoring factor being grieved (e.g. Spending on last year's HUD grant):</b> _____	<b>Points available for scoring factor:</b> _____	<b>Points awarded:</b> _____
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**Description of grievance:**

**Action you are seeking from the grievance committee:**  
(e.g. CT BOS to award full points or partial points for the scoring factor or project to be exempted from corrective action, if applicable)

<b>b. Renewal evaluation scoring factor being grieved:</b> _____	<b>Points available for scoring factor:</b> _____	<b>Points awarded:</b> _____
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**Description of grievance:**

**Proposed resolution of grievance:**

<b>c. Renewal evaluation scoring factor being grieved:</b> _____	<b>Points available for scoring factor:</b> _____	<b>Points awarded:</b> _____
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**Description of grievance:**

**Proposed resolution of grievance:**

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