**CT BOS Steering Committee Meeting Minutes**

**9/18/20**



1. **Welcome**

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1. **Announcements**

* Consumer Leadership Involvement Project (CLIP)
* CSH is leading the project to ensure that CT BOS has greater consumer involvement in all aspects of the work we do.
* Currently, we are calling the project CLIP. However, if anyone has a suggestion for a name, please feel free to send in ideas.
* CSH will present at the next SC mtg on CLIP.
* 2020 CoC Competition
  + HUD reported that they are continuing to work with Congress on a non-competitive CoC process for 2020 and that there are multiple potential pathways to make that happen, so that it is not necessarily tied to Congressional action on COVID relief
* CDC Eviction Moratorium (Temporary Halt in Residential Evictions to Prevent the Further Spread of COVID-19)
* Halts residential evictions for non-payment of rent, fees, penalties & interest for any covered person until 12/31/20.
* After 12/31/2020, housing provider may require payment in full & failure to pay may make tenants subject to eviction.
* **To be covered each adult must provide landlord with a declaration** affirming that they meet eligibility requirements
* More details available:

[CDC Eviction Moratorium](https://www.ctbos.org/wp-content/uploads/2020/09/Temporary-Halt-in-Residential-Evictions-to-Prevent-the-Further-Spread-of-COVID-19.pdf)

[CDC Eviction Moratorium Declaration](https://www.ctbos.org/wp-content/uploads/2020/09/Dec-Form-CDC-Eviction-Moratorium.pdf)

* HIC/PIT updates
* HUD indicated that they are taking seriously everyone’s concerns about the safety and logistical challenges of completing an unsheltered PIT in 2021.
* HUD anticipates releasing more guidance on the PIT later this month.

**3. Election of 4th Steering Committee Co-Chair**

* CT BOS SC made a decision previously to expand diversity within the Executive Committee and to incorporate a person of color as a Co-chair.
* CT BOS sought candidates for the 4th Steering Committee (SC) Co-Chair and three candidates decided to take part in the election.
* Bios of each of the candidates were sent out on 9/11 to the Steering Committee. Each candidate was given two minutes to introduce themselves to the Steering Committee during the meeting.
* Steering Committee members were given information regarding voting through survey monkey. Votes are to be submitted no later than Monday, 9/21 by 5pm to ctboscoc@gmail.com



**4. Monitoring Selection Criteria**

* Each year CT BOS monitors a group of programs to ensure that they meet HUD/BOS requirements.

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* Primary Selection Criteria:
  + Prioritize visits postponed in 2020 due to COVID-19
  + Prioritize agencies with poor performance on a previous monitoring visit
  + Prioritize larger grants and agencies with combined large awards
  + Prioritize agencies that have not had CoC projects previously monitored by CT BOS or DMHAS
  + Prioritize agencies that are new CT BOS CoC grant recipients or subrecipients
  + Additional information including all selection criteria are in the handout embedded above.

**5. Discussion on racial equity in BOS**

* CT BOS and ODFC are participating in the HUD Equity Demo Project. A cohort of CoCs will work together to design more equitable assessment and prioritization processes.



**6. 2021 Renewal Evaluation Schedule & Webinar**

* Schedule:
* 2021 Paper Consumer Surveys distributed in June
* Consumer survey links, Evaluation Timeline and instructions distributed to providers in October
* Providers update APR data used for preliminary scoring in November
* Providers receive evaluation reports December
* Providers can make data changes and complete Score Change Form (if applicable) in January
* HI rescores and distributes revised reports in March
* Providers have the ability to grieve scores in April
* CT BOS team responded to this question from the last SC meeting: Can older adults and people on SSI/DI can be removed from the set when evaluating employment income?
  + Answer: APRs do not provide the information that would be required to do this.
* Renewal Evaluation Webinar - October 15th - 10:00-11:30am

[Click to join Renewal Eval webinar](https://us02web.zoom.us/j/88546454776?pwd=NW13dkwzdEdudTF3M0p3WXY2OXVBZz09)

Meeting ID: 885 4645 4776

Passcode: 524399

646-876-9923

Webinar will include:

* Great information for new grantees
* Renewal evaluation timeline
* Explanation of criteria
* Common pitfalls during renewal evaluation process
* a chance to ask renewal evaluation questions
* CCEH APR Webinar training - 10/14 - 11am

This will focus specifically on:

* how to run an APR
* where to look for potential data issues
* actions to take to resolve them.

**7. SC Meeting Schedule for 2020**

* (generally 3rd Friday of each month)
* October 16, 2020; 11:00-12:00
* November 20, 2020; 11:00-12:00
* December 18, 2020; 11:00-12:00
* **8. COVID-19 Office Hours** - October 23rd – 11-12