
CT Balance of State
(CT BOS)
Continuum of Care
(CoC)
Steering Committee
Meeting

October 16, 2020



Moment of Silence



Agenda

- Welcome
- Announcements
- Consumer Leadership Involvement Project (CLIP) update
- Reallocation Policy Proposal
- Voting - Proposed By-laws and Policy Changes
- System Performance Measures
- Renewal Evaluation Timeline
- Steering Committee & COVID Meeting Schedule



Announcements



Welcome Monique Price-Taylor - BOS Steering Committee Co-Chair



2021 Housing Inventory Chart & Point-in-time (PIT) Count

- 2021 PIT Count – 1/26/21
- Save the date - CCEH PIT Webinar – 11/4/20, 1pm
- Look out for CCEH HIC/PIT webpage coming soon

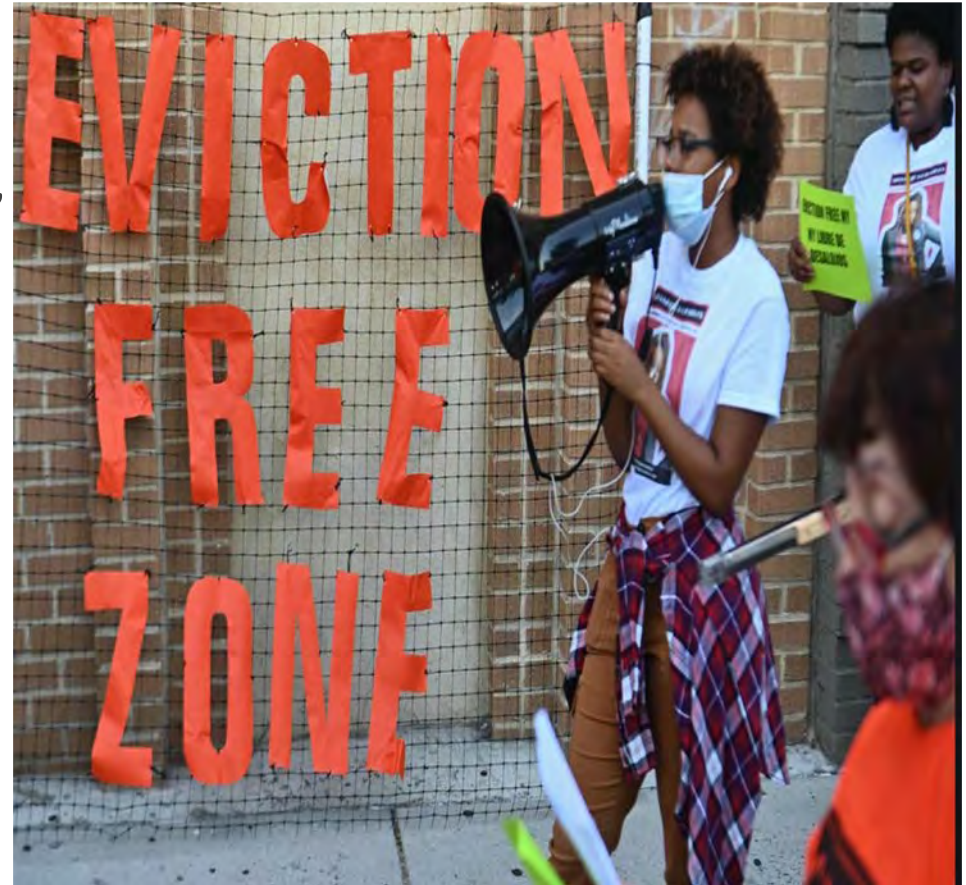


REMINDER: CDC Eviction Moratorium

- Temporary Halt in Residential Evictions
- Halts evictions for non-payment of rent, fees, penalties & interest for any covered person until 12/31/20
- **To be covered each adult must provide landlord with a declaration** affirming that they meet eligibility requirements

[CDC Eviction Moratorium](#)

[CDC Eviction Moratorium Declaration](#)



BOS Eviction Prevention Webinar – 10/20 2-3pm

CT Fair Housing Center presenting on:

- CDC eviction moratorium & updates on CT eviction moratorium.
- What tenants can do if at risk of eviction/have an eviction case in court.
- Fair housing protections & concerns related to the pandemic.

Join Zoom Meeting Info:

[Click to join webinar](#)

Meeting ID: 841 5756 5359

Passcode: 413864

Call-in number: 646-876-9923



IRS Extends Economic Impact Payment (EIP) NEW Deadline – 11/21/20



- Additional time solely for those who have not received their EIP and don't normally file a tax return.
- For taxpayers who requested an extension of time to file their 2019 tax return, the deadline to file remains October 15.

[Non-filers tool & Instructions](#)

[A Step-by-Step Guide to Using the IRS Non-Filers: Enter Payment Info Here Tool to Get an Economic Impact Payment](#)

How Do I Get An Economic Impact Payment When I Don't Normally File Taxes? [English Version](#) [Spanish Version](#)

HUD COVID Waivers



- HUD released new waivers/extended others. [Updated HUD COVID Waivers](#)
- Join BOS COVID-19 Office Hours on 10/23 for details
- DOH/DMHAS Subrecipients should not submit waiver requests – DMHAS & DOH already have submitted to HUD

HUD COVID Waivers - 2

- Grantees (non DOH/DMHAS subs) using newly available waivers must notify HUD of their intent to do so, even if they already submitted a notification of intent to use waivers made available under the two prior HUD memos.
- CT BOS grantees should notify the CoC through the BOS database, Zengine. Submission instructions: [Zengine Resources](#)



BOS Consumer Leadership Involvement Project (CLIP)



Reallocation – Discussion of Proposed Policy



Proposed Reallocation Policy

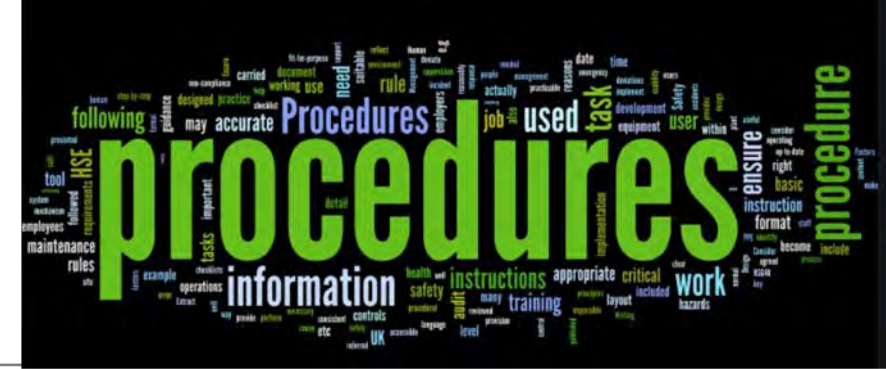
Reallocation Criteria



CT BOS uses the following criteria to identify projects for possible reallocation:

- Projects that are underperforming.
- To ensure efficient use of resources, for example to address:
 - under spending, high costs, program vacancies
- Using outdated program models
- Monitoring findings/other info indicate project is out of compliance w/HUD, state, or CT BOS requirements and agency is unable/unwilling to make necessary corrections
- Projects also have the option to voluntarily reallocate to make better use of CoC resources.

Reallocation Procedures



- Steering Committee (SC) determines if projects will be reallocated in whole or in part.
- Projects slated for full or partial reallocation may submit an appeal - Grievance Committee hears and decides appeals.
- SC decides how to best allocate funds for new projects, including reallocated funds, bonus dollars, and any other source.
- CoC solicits new project apps from all eligible organizations, including those that have never received CoC Program funds
- See full proposed policy for additional details

Reallocation - Proposed Policy Next Steps

- Discuss with your CANs
- Send feedback by 11/6
- 11/20 Steering Committee vote



Voting: Proposed By-Laws and Policy Changes



Voting: Proposed By-Laws and Policy Changes

Voting: Proposed By-Laws Change- Motion #1

MOTION #1 - To add the following into Article VI Section 6: CT BOS Steering Committee Meetings and Attendance:

At the chairs' discretion, the CT BOS Steering Committee may be convened remotely via video and/or telephone conferencing.



Voting: Proposed By-Laws Change - Motion #2

MOTION #2 - To add the following into Article VI Section 5: CT BOS Steering Committee Voting:

- The Steering Committee (SC) shall not vote on matters that have not been discussed at either an in-person or remote meeting.
- Only SC members who participate in the meeting at which a matter is discussed are eligible to participate in any subsequent electronic voting on motions related to that matter.
- The SC shall establish procedures for administering electronic voting.





Voting: Proposed By-Laws Change – Motion #3

MOTION #3 - To add the following into By-Laws Article VI Section 8 CT BOS Steering Committee Co-Chairs:

- The Co-chairs are authorized to determine: a) when a matter is time sensitive, b) that a decision on a time sensitive matter should not be delayed until such a time as the SC can convene, and c) that a decision on the matter should be made promptly by the Co-chairs. Such a determination must be approved by at least 3 of the 4 Co-chairs. When such a determination is made, SC members shall be notified and invited to submit input on the matter in advance of a decision by the Co-chairs.
- Decisions made under the circumstances described above must be approved by at least 3 of the 4 Co-chairs.



Voting: Proposed By-Laws Change – Motion #3 (2)

MOTION #3 - To add the following into By-Laws Article VI Section 8 CT BOS Steering Committee Co-Chairs:

- At the SC meeting that follows such a decision, the Co-chairs will make a report regarding a) the reasons why a decision needed to be made promptly by the Co-Chairs, b) the outcome of the Co-Chairs' decision, and c) the rationale for that decision.
- Such a report shall be documented in SC minutes. This report provides SC members with an opportunity to raise for discussion by the full SC any decisions made on their behalf by the Co-chairs.
- The Co-chairs shall not make decisions on matters that require a quorum as specified in Article VI Section 7 (B) of these by-laws



Voting: Proposed Policy Change – Motion #4

MOTION #4: To add the following into CT BOS Policies: Section IX. Remote Steering Committee Voting Procedures

- As per the CoC's by-laws, at the chairs' discretion, the SC may be convened remotely via video and/or telephone conferencing. Only SC members who participate in the remote meeting at which a matter is discussed are eligible to vote on motions related to that matter. Remote SC voting will be administered as follows:
 - SC members will be reminded at the start of each meeting that to be eligible to vote either during the meeting or through subsequent electronic voting conducted on matters discussed during the meeting, they must do one of the following: a) Show their full name in the video conferencing application, or b) State at the beginning of the meeting when prompted that they are present.
- Member of the CoC consultant team will record the names of all participants in mtg minutes.



Voting: Proposed Policy Change – Motion #4 (2)

MOTION #4: To add the following into CT BOS Policies: Section IX. Remote Steering Committee Voting Procedures

- Remote SC voting will be administered as follows:
 - The chairs will determine the method to be used for voting by the SC during or subsequent to a remote meeting.
 - When decisions are being made by consensus or voice vote during a remote SC meeting, a reminder about who is eligible to vote shall be provided. The meeting chair, w/assistance as requested from the consulting team, will ensure that only eligible SC members vote.
 - When votes are being administered electronically (e.g., via email or web-based survey) those casting a vote will be required to provide their name and, if applicable, the entity they represent on the SC. A member of the CoC consulting team will ensure that only votes cast by eligible SC members are counted.

Voting - Proposed By-Laws/Policy Changes Next Steps

- Discuss with your CANs
- Send feedback by 11/6
- 11/20 Steering Committee vote



2021 Renewal Evaluation Process



- 2021 Paper Consumer Surveys distributed in June
- Providers review and update APR data
- Consumer survey links, Evaluation Timeline and instructions distributed to providers – October 13th
- Last day to submit HelpDesk tickets – October 26th
- Last day to correct/update APR data – November 9th
- Consumer surveys due – November 9th
- Providers receive evaluation reports - December
- Providers can make data changes & complete Score Change Form (if applicable) - January
- HI rescores and distributes revised reports - March
- Providers have the ability to grieve scores - April

CT BOS Meeting Schedule Steering Committee & COVID-19 Office Hours



SC Meeting Schedule for 2020

(generally 3rd Friday of each month)

- November 20, 2020; 11-12
- December 18, 2020; 11-12
- January 15, 2021; 11-12;
 - Semi-annual meeting
- February 19, 2021; 11-12
- March 19, 2021; 11-12

COVID-19 Office Hours

- October 23, 2020 – 11-12

Zoom Info for all upcoming meetings

Meeting Link:

<https://us02web.zoom.us/j/95644878479?pwd=Wm9hamJka2Z5V0xWVXlidFRZHE1UT09>

Meeting ID: 956 4487 8479

Password: 414595

Call-in number: 646-876-9923

CT BOS Team (Housing Innovations)



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