CT Balance of State (CT BOS) Continuum of Care (CoC) Steering Committee Meeting

November 20, 2020

Moment of Silence

Agenda

- Welcome
- Announcements
- 2020 Planning Grant Allocation & New Needs
- Vote - Reallocation Policy Proposal
- Vote - Proposed By-laws and Policy Changes
- CCEH Updates
- Steering Committee & COVID Meeting Schedule

Announcements

HUD CoC Competition

- HUD will provide communities with a list of CoC renewal projects to review
- There will be a process to correct the list
- No application process for providers
- HUD anticipates bill to pass in December to allow this process to occur

DedicatedPLUS

- BOS converted all CoC funded Permanent Supportive Housing projects from being 100% dedicated to people experiencing chronic homelessness to using HUD's DedicatedPlus eligibility criteria in the 2019 CoC competition
- CANs scheduled to begin referring applicants based on DedicatedPLUS eligibility criteria beginning January 2021.
- The necessary updates to CT CAN policies and procedures are currently in progress.

HUD CoC DedicatedPLUS Projects Overview

BOS CoC DedicatedPLUS Training

Webinar Training:
12/2/20 -- 10-11:30
Zoom Meeting Link
Meeting ID: 861 2810 9965
Passcode: 861877
6468769923

CoC Monitoring & Participant Chart Guidance Webinar

January 7th – 10am-11:30am

Link to join webinar

Meeting ID: 810 2390 3395

Passcode: 960702

646-876-9923

Request for Proposal

- Statewide Housing Inventory Chart & Point-in-time Count of Homeless Persons 2022 RFP

Reminder - COVID-19 Waivers to CoC & ESG

- Notify HUD and submit completed waiver request form to CT BOS through Zengine

Memo on Round Three of COVID-19 Related Waivers to CoC & ESG Requirements

2021 Point-in-time Count (PIT) Planning Funds for Coordinated Access Networks (CANs)

Discussion of 2020 Planning Grant Allocation & New Needs

Eligible Activities
- Coordination Activities
- Project Evaluation
- Project Monitoring Activities
- Participation in the Consolidated Plan
- CoC Application Activities
- Determining Geographical Area to be Served by the CoC
- Developing a CoC System (e.g. trainings, policy development)
- HUD Compliance Activities (e.g. HIC/PIT, System Performance Measures)

Attendance Policy Recording

For SC members to be recorded as present and eligible to vote either during the meeting or through subsequent electronic voting conducted on matters discussed during the meeting, they must do one of the following:

a) Show their full name in the video conferencing application, or

b) State at the beginning of the meeting when prompted that they are present
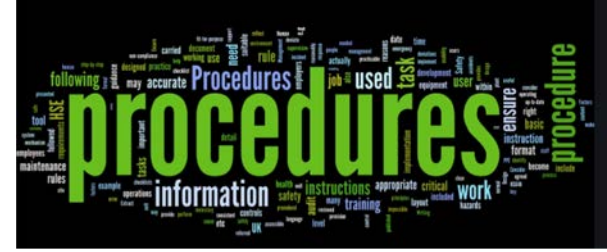
Reallocation – Vote

Proposed Reallocation Policy

Reminder: Reallocation Criteria

CT BOS uses the following criteria to identify projects for possible reallocation:

- Projects that are underperforming.
- To ensure efficient use of resources, for example to address:
  - under spending, high costs, program vacancies
- Using outdated program models
- Monitoring findings/other info indicate project is out of compliance w/HUD, state, or CT BOS requirements and agency is unable/unwilling to make necessary corrections
- Projects also have the option to voluntarily reallocate to make better use of CoC resources.

Reminder: Reallocation Procedures

- Steering Committee (SC) determines if projects will be reallocated in whole or in part.
- Projects slated for full or partial reallocation may submit an appeal - Grievance Committee hears and decides appeals.
- SC decides how to best allocate funds for new projects, including reallocated funds, bonus dollars, and any other source.
- CoC solicits new project apps from all eligible organizations, including those that have never received CoC Program funds
- See full proposed policy for additional details

Voting: Proposed By-Laws and Policy Changes

Proposed By-Laws and Policy Changes

Voting: Proposed By-Laws Change- Motion #1

MOTION #1 - To add the following into Article VI Section 6: CT BOS Steering Committee Meetings and Attendance:
At the chairs' discretion, the CT BOS Steering Committee may be convened remotely via video and/or telephone conferencing.

Voting: Proposed By-Laws Change - Motion #2

MOTION #2 - To add the following into Article VI Section 5: CT BOS Steering Committee Voting:

- The Steering Committee (SC) shall not vote on matters that have not been discussed at either an in-person or remote meeting.
- Only SC members who participate in the meeting at which a matter is discussed are eligible to participate in any subsequent electronic voting on motions related to that matter.
- The SC shall establish procedures for administering electronic voting.

MOTION #3 - To add the following into By-Laws Article VI Section 8 CT BOS Steering Committee Co-Chairs:

- The Co-chairs are authorized to determine: a) when a matter is time sensitive, b) that a decision on a time sensitive matter should not be delayed until such a time as the SC can convene, and c) that a decision on the matter should be made promptly by the Co-chairs. It is anticipated that such a determination will be rare and made only in response to unusual circumstances.

- Such a determination must be approved by two-thirds of the Co-chairs. When such a determination is made, SC members shall be notified and invited to submit input on the matter in advance of a decision by the Co-chairs.

- Decisions made under the circumstances described above must be approved by two-thirds of the Co-chairs.

MOTION #3 - To add the following into By-Laws Article VI Section 8 CT BOS Steering Committee Co-Chairs:

- At the SC meeting that follows such a decision, the Co-chairs will make a report regarding a) the reasons why a decision needed to be made promptly by the Co-Chairs, b) the outcome of the Co-Chairs' decision, and c) the rationale for that decision. The Steering Committee may opt to alter the decision at any time.
- Such a report shall be documented in SC minutes. This report provides SC members with an opportunity to raise for discussion by the full SC any decisions made on their behalf by the Co-chairs.
- The Co-chairs shall not make decisions on matters that require a quorum as specified in Article VI Section 7 (B) of these by-laws

Voting: Proposed Policy Change – Motion #4

MOTION #4: To add the following into CT BOS Policies: Section IX. Remote Steering Committee Voting Procedures

- As per the CoC's by-laws, at the chairs' discretion, the SC may be convened remotely via video and/or telephone conferencing. Only SC members who participate in the remote meeting at which a matter is discussed are eligible to vote on motions related to that matter. Remote SC voting will be administered as follows:
    - SC members will be reminded at the start of each meeting that to be eligible to vote either during the meeting or through subsequent electronic voting conducted on matters discussed during the meeting, they must do one of the following: a) Show their full name in the video conferencing application, or b) State at the beginning of the meeting when prompted that they are present.
- Member of the CoC consultant team will record the names of all participants in mtg minutes.

MOTION #4: To add the following into CT BOS Policies: Section IX. Remote Steering Committee Voting Procedures

- Remote SC voting will be administered as follows:
  o The chairs will determine the method to be used for voting by the SC during or subsequent to a remote meeting.
  o When decisions are being made by consensus or voice vote during a remote SC meeting, a reminder about who is eligible to vote shall be provided. The meeting chair, w/assistance as requested from the consulting team, will ensure that only eligible SC members vote.
  o When votes are being administered electronically (e.g., via email or web-based survey) those casting a vote will be required to provide their name and, if applicable, the entity they represent on the SC. A member of the CoC consulting team will ensure that only votes cast by eligible SC members are counted.

CCEH Updates

- Housing Inventory due TODAY (11/20) in CCEH Point-in-time (PIT) database
- Discuss PIT Methodology

2021 PIT Methodology - Sheltered

CT BOS Meeting Schedule
Steering Committee & COVID-19 Office Hours

SC Meeting Schedule for 2020

(generally 3rd Friday of each month)

- December 18, 2020; 11-12
- January 15, 2021; 11-12:30;
  - Semi-annual meeting
- February 19, 2021; 11-12
- March 19, 2021; 11-12

COVID-19 Office Hours

- December 4th – 11-12

Zoom Info for all upcoming meetings

Meeting Link:
Click here

Meeting ID: 956 4487 8479
Password: 414595
Call-in number: 646-876-9923

CT BOS Team (Housing Innovations)

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