

# STATE OF CONNECTICUT

## DEPARTMENT OF PUBLIC HEALTH

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Public Health Preparedness and Local Health Section

Date: October 20, 2020

To: Employers of Critical Infrastructure Workforce

From: Kendall Bobula, Planning Analyst  
Public Health Preparedness and Local Health Section

Re: Mass Vaccination Planning for COVID-19

The state of Connecticut is developing plans for early and ongoing vaccination of the healthcare sector, other critical workforce members, at risk populations and the general public. In alignment with federal guidelines, a workgroup convened by the Department of Public Health (DPH) has developed a list of critical workforce sectors and subgroups that will be considered for Phase 1 (early vaccination) efforts.

You are receiving this correspondence because you represent one of the Phase 1b and/or Phase 2 sectors who may be eligible for early vaccination. In order to assist DPH in its vaccination planning efforts, we request that you complete the survey found at:

<https://www.surveymonkey.com/r/CriticalInfrastructure>

The information collected in the survey will be used to inform the state's planning efforts. Organizational entities that respond to this survey will receive additional communications through the DPH Immunizations Program or Office of Public Health Preparedness and Response.

Prior to completing the survey, please review the following COVID-19 vaccination planning assumptions to better inform your response.

Planning assumptions:

1. There are likely to be three phases to population mass vaccination:

**Phase 1a** – In this phase, vaccine will be targeted to paid and unpaid people serving in healthcare settings who have the potential for direct or indirect exposure to patients or infectious materials and are unable to work from home. In this phase, supply will be limited, and a Governor's Advisory Committee will be making decisions on how the limited supply will be directed;

**Phase 1b** - In this phase, vaccine will be targeted to people who play a key role in keeping essential functions of society running and cannot socially distance in the workplace, and people at increased risk for severe COVID-19 illness, including people 65 years of age or older. In this phase, supply will be limited, and a Governor's Advisory Committee will be making decisions on how the limited supply will be directed; and



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**Phase 2** – In this phase, vaccine will be available to the general public and others who did not get the vaccine during Phase 1a and Phase 1b. A large number of doses are available, and supply is likely to meet demand. In this phase, people should be able to get vaccinated through their primary care physicians or at pharmacies and other locations.

2. Critical workforce members should be defined as those employees who play a key role in keeping essential functions of your organization running, and who cannot work from home or socially distance in the workplace. All employees of your organization are not likely to fall into this category. When considering your workforce numbers, please keep this definition in mind.
3. The planning and coordination of workplace health clinics for employee health and safety is often carried out by employers. We recognize that administration of vaccines to your employees are often carried out by hired medical professionals.
4. The federal government has informed states that vaccine orders will be fulfilled in minimum quantities of 100 doses, or 1,000 doses. If you are not directly vaccinating your own workforce (many major employers outside of healthcare do not), then you may be directed to an area clinician who is a mass vaccinator. This is likely if you are a small employer.
5. Two doses of COVID-19 vaccine, separated by >21 or >28 days will be needed for some vaccine candidates; both doses will need to be with the same product.
6. COVID-19 vaccine providers must sign a Federal COVID-19 vaccination agreement and enroll with the DPH Immunization Program to receive vaccine.
7. Enrolled vaccination providers will order and receive COVID-19 vaccine from the DPH Immunization Program. Vaccine will not be available for purchase during phases 1 and 2.
8. COVID-19 vaccine and ancillary supplies (including needles and syringes for vaccine reconstitution and administration and limited masks and face shields) will be distributed at no cost to enrolled COVID-19 vaccination providers.
9. Insurance reimbursement for vaccine and administration costs are under consideration.

Given these planning assumptions, please complete the attached survey to the best of your knowledge. If you have additional questions, please contact me at 860-936-6554 or via email [kendall.bobula@ct.gov](mailto:kendall.bobula@ct.gov). We request that you collect and submit the results of this survey by November 5<sup>th</sup>, 2020. Thank you for your participation in the state's COVID-19 mass vaccination efforts.