**CT BOS Steering Committee Meeting Minutes**

**9/17/21**



1. **Welcome**

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1. **Adopt August Steering Committee Meeting Minutes - Minutes approved by consensus**

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1. **Announcements**

* BOS Participation in Reaching Home Campaign Advocacy Strategies group
* No one has come forward from BOS yet for this position. If interested, please contact [ctboscoc@gmail.com](mailto:ctboscoc@gmail.com)
* There will be an Equal Access Training held on 10/26 at 10am.
  + [Link to training](https://us02web.zoom.us/j/85066871741?pwd=OFR3Q3hlbmN6bi9ZY2J6Q2VmNWpRdz09#success)
  + Meeting ID: 850 6687 1741; Passcode: 267959; Phone: 646 876 9923

1. **2021 NOFO**

* NOFO updates and timeline
* Renewal applications and DV Bonus new applications are due to CT BOS by 9/17 (submit in Zengine).
* YHDP Renewal applications are due to CT BOS by 9/22 (submit in Zengine).
* Renewal applications are due in esnaps by 10/11.
* CoC Ranking Policy
* In the annual CoC competition, HUD requires communities to rank projects for funding based on performance and community priorities.
* Only the following non-conflicted Steering Committee members can vote on General Ranking Order and Bonus Allocation Methodologies for the 2021 CT BOS HUD CoC Competition:
  + - CT Department of Labor; CT Department of Social Services; CT Department of Education; CT Department of Correction; CT Department of Children and Families; U.S. Department of Veterans Affairs; Community Representative; Partnership for Strong Communities
  + Discussion and vote on General Ranking Order – see details here: - [Draft Ranking Policy](https://www.ctbos.org/wp-content/uploads/2021/09/Ranking-Policy-2021-v7docx.pdf)

**Motion: To approve the General Ranking Order as described in the Draft Ranking Policy for the 2021 CT BOS HUD CoC Competition; motion passes unanimously**

* Discussion and vote on Bonus Allocation methodologies - – see details here: - [Draft Ranking Policy](https://www.ctbos.org/wp-content/uploads/2021/09/Ranking-Policy-2021-v7docx.pdf)

**Motion: To approve the Bonus Allocation Methodologies; motion passes unanimously**

1. **LGBTQI Policy** 
   * Send any comments to [ctboscoc@gmail.com](mailto:ctboscoc@gmail.com) by no later than 9/24/21.
   * CT BOS will vote at next SC on these policies.

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1. **CoC Monitoring Guide Additions**

* CT BOS is adding best practices in promoting race equity to its Monitoring Guide
* The guide lists 8 actions to ensure that homeless services programs are meeting the unique needs of marginalized communities,(including people with lived experience of homelessness; people who identify as Black, Indigenous, and People of Color – BIPoC, Latinx, and Lesbian, Gay, Bisexual, Transgender and Queer/Questioning – LGBTQ)
* Agencies that have not taken specific actions in past 12 months to advance at least 3 of the action items, will describe specific actions that will be taken in the next 12 months to advance the best practices.

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1. **DOH Proposal to Change Statewide Rapd Rehousing (RRH) Financial Assistance Policy:** 
   * Month 1: Security and 1st Month’s Rent Covered at 100%
   * Months 2-6: Tenants pay 30% of net income towards rent [currently 30% only applies to month 2]
   * Months 7 to program exit: Tenant pays 60% of net income towards rent. RA will terminate once 60% of net income is equal to rent. [currently the 60% standard applies at month 3]
   * If tenant has been approved for PSH or other housing voucher (EHV, Mainstream, HCV, RAP) and is pending transition, tenant’s portion will be calculated at 30% until transitioned to permanent subsidy.
   * The proposed changes will not apply to YHDP RRH projects.
   * DOH is working with Housing Innovations on updating the rent calculation tool and on a RRH Operations Guide which will provide guidance on incorporation of the utility allowance into RRH rent calculations.
   * Concerns were raised about requiring DV survivors to pay 60% of income towards rent. Possible additional adjustments may be discussed at a future Steering Committee meeting.

**Motion: To approve the proposal; passes unanimously**

1. **Consumer Leadership Involvement Project (CLIP) Updates** – CSH provided the following update:

* CLIP has been recruiting persons with lived expertise (PWLE) and have/will interview 23 candidates to be part of the PWLE cohort of BOS. Final decisions will be made in October.
* Proposed by-laws and Charter changes will be presented to the Steering Committee to increase the number of PWLE to six on the Steering Committee.

1. **System Performance Measures (SPMs)** – CCEH provided the following update:

* Measure 1: Length of time homeless
  + From last fiscal year (FY) to this FY there have been increases in average & median days homeless for emergency shelter (ES), transitional housing (TH), and safe havens (SH.
  + Suggested actions include: review what might be contributing to higher values to improve decreases in lengths of time homeless; look for any outliers or unrealistic values for the date homelessness first started and review longest stay lengths to be sure enrollments were closed out properly.
* Measure 4: Change in Income
  + From last FY to this FY, there have been decreases in earned, non-employment, and total income for both leavers and stayers.
  + Suggested actions include: review the APR for missing data or data errors for income amounts; confirm that income is being collected at each assessment and review programs to identify strategies or resources that might help to increase client income.
* Measure 3: Number of Persons Homeless
  + From last FY to this FY, there have been decreases in enrollments to ES, TH, and SH programs.
* Measure 5: Number of Persons Homeless for the First Time
  + From last FY to this FY, there have been decreases in total clients and in first-time homeless persons entering ES, SH, TH, and Permanent Housing (PH) programs.
* Measure 7: Change in Exits to Permanent Housing Destinations
  + From last FY to this FY, there have been increases in percentages of exits to PH from ES, SH, TH, Rapid Rehousing (RRH) and PSH.

1. **SC Meeting Schedule**

* October 15, 2021; 11-12:30
* November 19, 2021; 11-12:30
* December 17, 2021; 11-12:30
* January 21, 2022; 11-12:30
* February 18, 2022; 11-12:30
* March 18, 2022; 11-12:30
* April 22, 2022; 11-12:30
* May 20, 2022; 11-12:30
* June 17, 2022; 11-12:30

1. **COVID-19 Office Hours** 
   * October 1, 2021; 11-12 – CLIP will do a training in lieu of Office Hours
   * November 5, 2021; 11-12
   * December 3, 2021; 11-12 - CLIP will do a training in lieu of Office Hours