

**CT BOS Steering Committee Meeting Minutes**

**8/20/21**

1. **Welcome**
2. **Adopt July Steering Committee Meeting Minutes**

* Minutes approved by consensus

1. **Announcements**
   * HUD Updates

* HUD FO is getting grants executed for CT BOS.
* HUD FO is not allowed to answer questions regarding the NOFO. Follow instructions from HUD on where to submit questions.
  + BOS Participation in Reaching Home Campaign Advocacy Strategies group
* PSC is looking for someone to represent BOS in this group. If anyone is interested, please contact [ctboscoc@gmail.com](mailto:ctboscoc@gmail.com) by 8/27/21.
  + Clarification on Project Admin funding
* In 2021 competition, projects may increase their HUD CoC project administrative budget lines to 7% without a grant agreement amendment.
* Total project costs must remain the same - projects must move funds from another Budget Line Item (BLI).
* For Rental Assistance (RA), you may not reduce the unit number or size.
* Amount of funds moved cannot exceed 10% of the approved BLI you are moving money out of.
* Example: If there is a Services BLI of $30K, you may move up to $3K from that line.
* These changes require a grant agreement amendment:
* Adding a new Project Admin BLI in a project that doesn’t already have one
* Shifting funds in excess of the amount cited above

1. **2021 NOFA** 
   * HUD Notice of Funding Opportunity (NOFO)

* The NOFO has been released and the Consolidated Application is due on 11/16/21.
* There is a focus on Housing First and LGBTQ anti-discrimination. There is increased emphasis on race equity and inclusions in CoC planning of People with Lived Experience of Homelessness. There is a focus on coordination with PHAs and Health Care.
* This year because of COVID, the unsheltered count data will not be scored and Systems Performance Meaures have points reduced. Also, Tier 1 is equal to 100% of Annual Renewal Demand.
* Youth Homeless Demonstration Projects (YHDP) will be renewed non-competitively. This year, they cannot be reallocated but YHDP grantees are able to submit replacement projects which allows for more flexible budget line items.
* There will be a Renewal Evaluation & Indirect Cost Training on 8/31/21 from 10-12.
* Discussion of DV bonus
* The Steering Committee decided by consensus that BOS should apply for the DV bonus funds. In addition, the group decided by consensus that eligible projects would include: SSO – Coordinated Entry, Rapid Rehousing and Joint Transitional Housing-Rapid Rehousing for existing CoC funded TH projects.
* A DV Bonus RFP will be released ASAP. It was decided that there will be no RFP for the DV Coordinated Entry project. CCADV may apply; if providers have ideas for this project, they are encouraged to reach out to Annie Stockton at CCADV.

1. **HMIS Lead Change**

* There was discussion around changing the HMIS lead from CCEH to DOH. It was noted that this change would enable DOH to issue RFPs and make awards to subrecipients/contractors. CCEH would remain the grantee for 2020 HMIS awards (end dates: 6/30/22, 9/30/22 YHDP).
* CCEH noted that they had not had enough time to process the decision or to bring to their Board.
* It was suggested that CCEH and DOH should have continued dialogue on this issue.

**Decision: Issue tabled. TBD if a vote is required prior to the October Steering Committee meeting.**

1. **Renewal Evaluation** 
   * [Youth Criteria](https://www.ctbos.org/wp-content/uploads/2021/08/Proposed-Youth-CT-BOS-Eval-Standards_metrics-rev-2021.08.18-v2.pdf)

* Katie Durand, DOH, reviewed the Youth Criteria. The Steering Committee agreed by consensus to adopt the criteria.
  + [Draft Tiered Scoring](https://www.ctbos.org/wp-content/uploads/2021/08/2022-RE-Draft-Tiered-Scoring-Adult-Programs-version-04.pdf) for adult projects
* Draft scoring was presented to the Steering Committee. Any comments on the scoring should be sent to [ctboscoc@gmail.com](mailto:ctboscoc@gmail.com) by 8/27/21

1. **SC Meeting Schedule for 2021**

* September 17, 2021; 11-12:30
* October 15, 2021; 11-12:30
* November 19, 2021; 11-12:30
* December 17, 2021; 11-12:30

1. **COVID-19 Office Hours**

* September 3, 2021 – 11-12