



2026 CT BOS Renewal Evaluation Process Provider Instructions

Following is important information about the 2026 CT BOS renewal evaluation process. The instructions below apply to all types of projects except Street Outreach (Street Outreach will get their own instructions separately). Each year, CT BOS evaluates over 110 renewal projects reviewing performance data from HMIS, spending information from SAGE, and consumer survey results. Please take a moment to review the instructions and deadlines below. Due to delays caused by changes HUD made to the FY2025 CoC Competition and the Congressional mandate that HUD release the FY2026 CoC Notice of Funding Opportunity by June 2026, you may notice that we have truncated the usual process. If you have any questions, please submit a [support](#) request from the RED support tab.

2026 RENEWAL EVALUATION WEBINAR

- CT BOS uses RED to evaluate projects. Providers will need to log into RED to see your scores, request scoring changes, and submit Corrective Action Plans.
- For more information about the 2026 Renewal Evaluation Process and how to use RED, please join:
 - 3/16: 10:00am to 11:30am – RED Webinar with Nutmeg & HI
 - [Zoom Link](#)
 - Meeting ID: 829 4150 4896
 - Passcode: 677533
 - 646-876-9923

We strongly encourage each CT BOS recipient/subrecipient agency to send at least one representative to this live webinar. It will also be recorded and posted to the [CT BOS Renewal Evaluation Webpage](#).

2026 RENEWAL EVALUATION CRITERIA

Use the following link to review the 2026 criteria: [2026 Renewal Evaluation Criteria](#). These are the performance standards CT BOS uses to evaluate your projects. The Steering Committee recently added increases to earned income and returns to homelessness as new scored measures. This was done to help ensure the best possible score on our CoC application. That score determines the amount of renewal project funding our CoC will be able to retain and new project funding secured through the CoC Competition.

DEADLINES AND KEY DATES

- **11/14/25:** Deadline to review the 2026 Renewal Evaluation Project List (Process Completed)
- **2/3/26:** Deadline to: (Process Completed)
 - Submit CT BOS Participant Surveys to CT BOS (see details below). (Note: For projects opting to use DMHAS surveys, these were due on 6/30/25 – see details below)



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- **2/27/26:** Deadline for providers to make data changes and refresh data in RED for available measures. Last day to submit Participant Surveys (lateness penalties apply) (Deadline Previously Announced)
- **3/16/26:** Renewal Evaluation Webinar
- **4/6/26:** Deadline to submit support requests in RED
- **4/13/26:** Final deadline to:
 - Make all data changes in RED
 - Submit score Change requests in RED

Please avoid a scoring penalty by adhering to these deadlines.

2026 RENEWAL EVALUATION PROJECT LIST

[2026 BOS Renewal Evaluation Project List](#). Only projects listed in this document will be evaluated this year.

RENEWAL EVALUATION DATABASE (RED)

We are currently working with our partners at Nutmeg to update and test RED to reflect the new criteria mentioned above. These new criteria will be available in RED by the 3/16/26 webinar date. In the meantime, you can log into RED and see how you did on the other measures. Please note that consumer survey and spending data may not yet be updated. Our team will notify you when all consumer survey and spending data are updated in RED. Please also note that your total 2026 score will not be correct, because RED does not currently include the two new scored measures. You recently received updated 2025 Evaluation Reports. Due to anticipated aggressive HUD deadlines, these scoring changes were made outside of RED. As such, the reports you received by email will not match the reports on record for 2025 in RED.

EVALUATION PERIOD & DATA QUALITY

Please ensure all data in HMIS or the DV Comparable Database are current and accurate. These data are used by CT BOS for Renewal Evaluation and by HUD for your Annual Progress Report, SNOFO Quarterly Progress Reports and Systems Performance Measures. The data impact both how your project will be ranked in upcoming CoC Competitions and how much CoC funding CT BOS will receive as a whole. Projects with a consistent pattern of poor performance risk losing funding.

- Projects will be evaluated on outcomes for the period 10/1/24-9/30/25.
- Even before RED opens each year, you can go into HMIS or the DV comparable database and review your data. For example, at any point, you can:
 - Run an APR report for the renewal evaluation time period (10/1/24-9/30/25) and make sure you have the correct number of people in your program, check exit destinations and ensure benefits and income are accurate.
 - Make sure you have completed the most recent annual assessment for each program participant.



- In some cases, HMIS data quality issues may not be evident in the APR, but they can still impact your results in RED. If your results in RED are different than what you expect based on your APR, it's likely due to one of these data quality problems:
 - Incomplete or Missing Annual/Exit Assessments
 - Duplicate Assessments with the same start date or in the same annual report date range
- You can use the [HMIS Data Quality Alert Dashboard](#) (DQAD) to identify many data quality issues.
- Please be sure to correct any data quality problems that might be impacting your RED results by no later than **2/27/26**. If you need help fixing data quality problems, use the link on the RED support tab for the [CoC Renewal Evaluation Help Desk](#) to submit a ticket to Nutmeg.
- **PLEASE REMEMBER** that whenever you make a data change in HMIS those changes won't be reflected in RED until you refresh the data in RED or for DV projects until you upload a new APR to RED.
- Projects will be evaluated on spending based on the most recent complete grant operating year as reflected in SAGE as of 1/31/26. Grants that have ended by that date, have APRs due to HUD subsequent to that date, and wish to have more recent spending data reflected on their Renewal Evaluation may submit APRs in SAGE early. When RED initially opens, grants may see a score of "0" in spending. HI will update this data periodically to reflect newly available spending information in SAGE. All spending data for the 2026 Renewal Evaluation will be entered into RED by February.
- For DV projects that use a comparable database in lieu of HMIS, please be sure to upload your most current APR to RED. Doing so will refresh spending and consumer survey data.

PARTICIPANT SATISFACTION SURVEYS (Process Completed)

CT BOS Surveys were initially made available on 5/29/25. CT BOS surveys were due on 2/3/26. For agencies that missed the CT BOS survey deadline, the last day to submit Participant Surveys is 2/27/26 (lateness penalties apply). For projects opting to use DMHAS surveys, these were due on 6/30/25. HI will complete all survey data entry by no later than 3/16/26.

UPDATING CONTACTS IN ZENGINE

CTBOS uses Zengine, an on-line grants management database, to keep our grant contact list current. It is essential that the information in each agency's Zengine contact profile is up-to-date so that the appropriate people will receive key communications and to ensure that all agencies have access to RED as necessary.

Please log into Zengine ([Zengine log-in](#)), review your profile ensuring it is up-to-date and be sure to click "Save". Reviewing and/or updating your Zengine profile is a requirement for the Renewal Evaluation process. Not doing so at least two times/year may result in scoring penalties. If you are new to Zengine, you can find more information on the [CT BOS Zengine Page](#).



REQUESTING SCORE CHANGES

- After reviewing the results, projects that remain dissatisfied with their evaluation score may request a score change using the “Change Request or Grievance” feature in RED. Only change requests submitted in RED will be considered. Score Change requests due **4/13/26**.

Please note, per the policy adopted by the CT BOS CoC Steering Committee, we will not consider changes that are based on data changes made after the deadline, disagreements with the evaluation standards or change requests based on circumstances that are commonly experienced across projects (e.g., a challenging housing market, staff turnover, or housing stability challenges commonly faced by participants). BOS will not consider grievances from projects indicating that they could not meet certain performance benchmarks (e.g., occupancy or spending) because there was an insufficient number of people experiencing homelessness who are eligible for the project.

The CT BOS team will review all change requests, make any score adjustments, and notify providers of the outcome. Any allowable score change requests that do not result in a score adjustment, will be referred to the CT BOS Chairs for review and final decisions.

HOW TO GET HELP

- Submit [support](#) requests from the RED support tab to let us know that you need help using RED or you think something in RED is incorrect.
- For questions related to the DV Comparable database, please contact Joanne Vitarelli: jvitarelli@ctcadv.org
- For help fixing HMIS data quality problems use the link on the RED support tab for the [CoC Renewal Evaluation Help Desk](#) to submit a ticket.