

CT Balance of State
(CT BOS)
Continuum of Care
(CoC)
Steering Committee
Meeting

January 20, 2023



Agenda

- Welcome
- Group Agreements for meetings and Introductions
- Adopt December Steering Committee Meeting Minutes
- CT CAN End Homelessness Updates
- Announcements
- HOME CT Updates
- Discussion of CAN Data and New Project Priorities
- CT BOS Grievance Policy
- Consumer Leadership Involvement Project (CLIP) Updates
- Proposed Updates to Participant Bill of Rights
- Other Business
- Upcoming Meetings



CT BOS Group Agreements for Meetings

Developed by Consumer Leadership Involvement Project (CLIP)
Consultants. Be present and listen actively

- Choose courage over comfort
- Participate to the fullest of your ability
- Take space, make space
- Assume good intent, but also acknowledge impact
- Challenge ideas, not people
- Use "I" statements
- Recognize emotional tax, extra labor, and burden that Black, Indigenous, People of Color (BIPOC), Asian Americans/Pacific Islanders (AAPI), Latino/a/x, LGBTQ+, persons with Behavioral Health issues, DV survivors, Veterans and people with lived expertise/experience of homelessness face in some conversations

Reminder to honor the Conflict of Interest Policy





Reminders

- Input is welcome!
- Please unmute or use chat.
- To provide anonymous input, please send a message to a member of the CT BOS support team:
 - Suzanne Wagner
 - Lauren Pareti
 - Liz Isaacs



Introductions in Break-out Rooms

Groups of 4 people.



Introduce yourself and share (if you want):

- Your favorite winter activity

Approve CT BOS December 2022 Steering Committee Meeting Minutes



CT BOS December SC Mtg Minutes



CT CAN End Homelessness 2023 Legislative Agenda

Evonne Klein, CCEH

Reminders:

- **Virtual Rally, Thursday, January 26th** Zoom, 10-11 AM, [Register](#)
- **Advocacy Training Days:** Please register for one training:
 - **Friday, January 20th** Zoom, 2-3 PM, [Register](#) OR
 - **Monday, February 6th** Zoom, 2-3 PM - [Register](#)

Announcements



CT BOS Steering Committee - Youth Community Rep (under the age of 25) Position Available



Please submit [CT BOS SC Youth Community Rep Application](#)
no later than 2/6/23 to ctboscoc@gmail.com



New BOS webinars
available!
Updated CoC &
PATH Monitoring
Trainings

CT BOS Trainings

Draft Updates to Homelessness and Disabling Condition Verification Forms

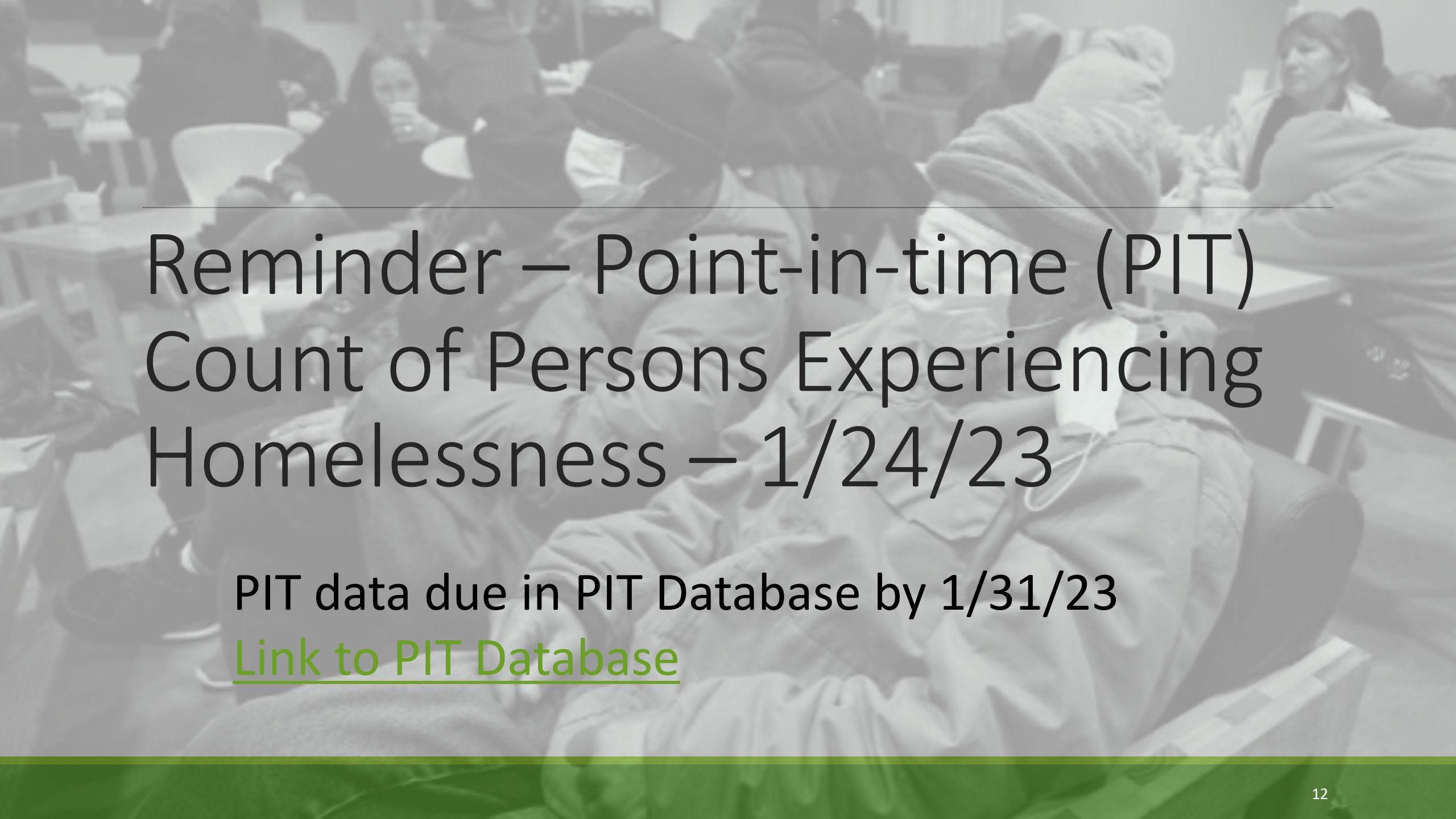
- Summary of changes:
 - Formatting changes to clarify and simplify
 - More person-centered language
- No change to definitions, documentation requirements or process
- Interim solution to simplify it pending more in-depth re-vamp
- Homelessness Verification Form – Updated Draft

Updated Draft Homeless Verification Form

- Disabling Condition Verification Form – Updated Draft

Updated Draft Disabling Condition Verification Form





Reminder – Point-in-time (PIT) Count of Persons Experiencing Homelessness – 1/24/23

PIT data due in PIT Database by 1/31/23

[Link to PIT Database](#)

Reminder - CT BOS Renewal Evaluation Deadline

Today, Friday, 1/20/23:

Deadline to make data changes and refresh in RED





Reminder – CT BOS Steering Committee Attendance Policy
Members are expected to have at least an 80% attendance
rate at all Steering Committee meetings.



HOME CONNECTICUT Updates, Kiley Gosselin, Partnership for Strong Communities



2023 Allowable Types of New Project Applications

- Each year Steering Committee (SC) sets priorities for HUD CoC new project funding.
- First step is deciding which types of project applications to seek through a Request for Proposal.
- We can vote today or wait until February.
- See next slide on who can vote due to Conflict of Interest prohibitions.



Who can vote?

- Community Reps: Melissa Dzierlatka, Natalie Mazzone, Teth Pickens, Diamond Lovett, Richard Coleman, Lisa Scott, Angel Cotto
- CT Department of Labor
- CT Department of Social Services
- CT Department of Education
- CT Department of Correction
- CT Department of Children and Families
- U.S. Department of Veterans Affairs
- Partnership for Strong Communities

Summary of Coordinated Access Network (CAN) Data & Recommendations

- 4 CANs submitted timely data/recommendations
- Data showed greatest need for Rapid Rehousing (RRH):
 - Individuals (709 unmatched households)
 - Families (86 unmatched households)
 - 2 CANs recommended Diversion/Rapid Exit
- 3 of 4 CANs indicated need for more Permanent Supportive Housing (PSH), including for people exiting RRH and unable to sustain
 - Data supports need for PSH for single adults
 - Some request for Family PSH
- Recs also for project types not fundable through HUD CoC funds – moving on vouchers, “light touch” PSH for non-disabled



Proposal: 2023 Allowable Types of New Project Applications - Regular CoC Funds

- New Units Permanent Supportive Housing (PSH) – Singles Only (including youth)
- New Units of RRH (including Diversion & Rapid Exit) for Singles and Families (including youth)
- Enhanced Services for existing CoC funded PSH and RRH projects
 - Any project without designated services funds from any source or with CoC funding below \$5,000 per household/year
- Coordinated Entry Supportive Services Only (CE SSO - not via RFP)
- Bonus Points for rental assistance for projects that received CT DMHAS H2H funding



Proposal: 2023 Allowable Types of New Project Applications – DV Bonus Funds

- RRH
- Joint Transitional/RRH (TH/RRH)
- CE SSO (not via RFP)
- Any other project types HUD indicates in NOFO are allowable (not via RFP)





Vote on Allowable Types of New Projects

ARE WE READY TO VOTE?



Vote

Proposed Changes
to CT BOS
Grievance Policy

Proposed Changes
to CT BOS
Grievance Policy

See previous slide for
who can vote.

Proposed Changes to CT BOS Grievance Policy

Define timeframes in Grievance Policy for Consumers:

- Consumers must file the grievance within 30 days of having received notification of the outcome of the grievance filed with the relevant provider agency.
- The written decision shall also indicate the opportunity to request **within 15 days** a final review by the CT BOS Steering Committee Co-Chairs, and provide instructions for requesting the final review, including contact information



Proposed Changes to CT BOS Grievance Policy (2)

Clarify process for CAN Grievances:

- People who have a problem with CAN assistance can use the CT BOS Grievance process.

Align the CT BOS Grievance Policy with the Statewide RRH Operations Guide:

- People who have a problem with RRH assistance must first file a Participant Concern Form. If they remain dissatisfied, they can follow the CT BOS Grievance Policy.



Proposed Changes to CT BOS Grievance Policy (3)

Establish a notification requirement: Proposed Complaint & Grievance Notification Requirement

CT BOS funded projects and Coordinated Access Networks (CANs) are required upon application, at project entry and at a minimum annually to:

- Provide participants with a notice summarizing grievance rights; and
- Review the notice with participants/applicants to help them understand their grievance rights.

Knowledge
is power 

Proposed Changes to CT BOS Grievance Policy (4)

Clarify Limitations on Provider Grievances Related to Renewal Evaluation

- The Grievance Committee will not consider grievances based on circumstances that are commonly experienced across projects. For example, grievances based on a challenging housing market, staff turnover, or housing stability challenges commonly faced by participants, such as incarceration.

Intent: to ensure criteria are applied equitably across projects.





Consumer Leadership Involvement Project (CLIP) Updates



**NEW
UPDATE**





Proposed Updates to Participant Bill of Rights

Participant Bill of Rights

- Simplified – now one page
- Discussion this month
- Vote next month

CT BOS Rights Notices - Acknowledgement of Receipt

Sample form to obtain participant sign-off for the following CT BOS Notices:

1. Participant Bill of Rights
2. Emergency Transfer
3. Grievance

Providers can opt to use a different method to document notification.

Participant Sign-Off Form



Other Business?



Upcoming Meetings

SC Meeting Schedule

- February 17, 2023; 11-12:30
- *March 24, 2023; 11-1**

**Semi-annual meeting*

NOTE DATE CHANGE

- April 21, 2023; 11-12:30
- May 19, 2023; 11-12:30
- June 16, 2023; 11-12:30



Zoom Info for all SC meetings:

- [Meeting link](#)
- Meeting ID: 956 4487 8479
- Password: 414595
- Call-in number: 646-876-9923

CT BOS Team (Housing Innovations)



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