

Program Name: _____

Evaluator: _____

2022 CT Balance of State Continuum of Care New Project Scoring Tool for CoC Supplemental Competition

Applicant Organization Name: _____ Proposed Project Name: _____

Project Location: _____ Relevant CAN: _____

Type of Project: (select one): ☐ PSH ☐ RRH ☐ SSO (Specify Type): _____

THRESHOLD REVIEW

Proposed projects must meet the following requirements in order to be scored. Housing Innovations (HI) will conduct this review.

The project:

1. Will be administered by an eligible organization ☐
2. Meets the match requirements ☐
3. Proposes to serve an eligible population and eligible geographic area ☐
4. Agrees to participate in HMIS ☐
5. Agrees to participate in Coordinated Access Networks (CANs) ☐
6. Meets the minimum requirement for supportive services funding and does not exceed the Support Services Cap ☐

SCORES

Scoring Factor #1 – Objective Criteria & System Performance _____ of 53 (53% of total points)

- For applicants that were already scored for one or more CT BOS CoC funded projects in 2022, CT BOS will use average 2022 Renewal Evaluation results across all of the applicant's scored projects to determine points on these factors.
- For applicants that were not already scored for one or more CT BOS CoC funded projects in 2022, applicants will submit the necessary data and CT BOS will use average results across all of the applicant's relevant projects to determine points on these factors.
- HI will calculate these points and provide to reviewers for all applicants.
- See Appendix for details on scored factors.

Scoring Factor #2 – Organizational Capacity _____ of 10

Scoring Factor #3 – Timeliness _____ of 7

Scoring Factor #4 – Supportive Services and Housing First _____ of 20

Scoring Factor #5 – HUD SNOFO Priorities - Housing/Healthcare Leveraging _____ of 5

Scoring Factor #6 - Application/Budget Quality _____ of 5

Subtotal Scoring Factors 2-6: _____ of 47

Subtotal Score (Factors 1-6) _____ of 100

Bonus Score (Factor 7 – Rural Only) _____ of 10

TOTAL FINAL SCORE (FACTORS 1 – 7) _____ of _____

Reviewer's Name: _____

Scoring Factor # 2 – Organizational Experience and Capacity - 10 points**See Applicant Profile – Experience of Applicant****Score**

- **5A** - Do the applicant, subrecipient and key partner organization(s) appear to have the experience to successfully operate a HUD funded program for homeless persons? Specifically, do the relevant organization(s) demonstrate significant and long-standing experience:
 - operating successful Housing First programs?
 - linking participants to mainstream services including health care, health insurance, employment services and mainstream affordable housing?
 - increasing participant income through employment and access to public benefits?
 - helping participants to access and stabilize in housing?
 - assessing interest in/assisting with moving on from PSH (if applicable)?
 - locating units and administering rental assistance (if applicable)?
- **5B** - Is there a clear organizational structure for managing operations, coordinating among departments within the agency and with partner organizations and an adequate financial accounting system?
- **5C through H** - Does the organization have the capacity to effectively use federal funds, and ensure timely project start up and full expenditure of new project funds? Specifically, has the organization demonstrated sufficient capacity related to:
 - Resolving monitoring/audit findings?
 - Fully spending grant funds?
 - Avoiding/resolving outstanding arrears?
 - Regularly drawing down funds?
 - Timely submission of reports?
- **5I** - Has the agency demonstrated efforts and plans to ensure they are meeting the unique needs of marginalized communities, and integrating people with lived experience of homelessness in decision-making and service delivery for example:
 - Ensuring diversity among staff and board
 - Creating opportunities for people with lived experience of homelessness to shape programs
 - Hiring people with lived experience of homelessness, particularly unsheltered homelessness
 - Developing partnerships with other local organizations that focus on marginalized communities
 - Analyzing program access and outcomes by race/ethnicity
 - Planning steps to address any disparate access or outcomes
 - Identifying and addressing the needs of subpopulations who are disproportionately more likely to experience homelessness
 - Any other unique qualifications that agency has to serve marginalized communities

Scoring Factor #3 - Timeliness – 7 points	
See Section #2P Project Description <ul style="list-style-type: none"> ○ Extent to which the applicant demonstrated an adequate plan for rapid project start-up ○ If a development project, will project be open in time to utilize HUD funds? 	Score
Scoring Factor #4 – Supportive Services – Total of 20 points	
<u>Housing First Approach (5 points) - Supportive Services – Section 2R</u> Extent to which the applicant: <ul style="list-style-type: none"> • Clearly describes a program design that is consistent with a Housing First approach (i.e., A model of housing assistance that is offered without preconditions, such as sobriety or a minimum income threshold, or service participation requirements; rapid placement and stabilization in permanent housing are primary goals) Questions to consider: <ul style="list-style-type: none"> • Does the applicant clearly demonstrate a model that offers initial access to housing without preconditions, such as sobriety, income requirements and service participation? • Does the applicant clearly demonstrate that rapid placement and stabilization in permanent housing are primary goals of the project? • Does the applicant clearly demonstrate an understanding of the services required for housing stabilization (i.e., helping tenants understand their rights and responsibilities, advocating with landlords/property management to address threats to housing stability, assertively engaging tenants in services to address barriers to housing stability) • Does the applicant clearly describe a project design that is adequate to accomplish those goals? 	Score
<u>Assistance with obtaining and remaining in permanent housing (5 points) – See Section 2R</u> Questions to consider: <ul style="list-style-type: none"> • Is there a clear description of how eligible participants are assisted to obtain and maintain housing? • Does the applicant have a plan to assess needs of participants and address those needs including but not limited to: health, behavioral health, education, employment, life skills and child care services, and domestic violence if applicable • Does the applicant have a plan to assist participants with housing stabilization and eviction prevention? • Does the project use the critical time intervention model to inform service delivery (recommended – information available at www.criticaltime.org)? • For tenant-based rental assistance, how will appropriate units be identified and rent reasonableness be determined? 	Score

<u>Assistance with obtaining mainstream benefits, increasing employment and promoting independence (5 points) – See Section 2S</u> <ul style="list-style-type: none"> • Does the agency coordinate with mainstream employment organizations? • Does the agency assist tenants to access SSI/SSDI and other mainstream benefits? • Does the agency assist tenants to build independent living skills and move on from PSH (if applicable)? • Does the agency explain how the unique needs of the proposed target populations will be addressed in a manner that assists them to increase income and build skills? • Does the project provide a robust description of activities that will assist participants to increase income? 	Score
<u>Providing services to those with the highest service needs, including those with histories of unsheltered homelessness (5 points) – See Section 2J</u> Questions to consider: Does the applicant clearly describe how they will: <ul style="list-style-type: none"> • Develop a street outreach plan to identify people experiencing unsheltered homelessness (SSO- Street Outreach only) • Engage people who do not traditionally engage with supportive services • Provide supportive services to those with the highest service needs, including those with histories of unsheltered homelessness • Develop and adjust their strategy for serving these populations over time 	Score
Scoring Factor #5 – HUD Supplemental NOFO Priorities – 5 Points	
<u>Leveraging Healthcare Resources (2.5 Points) See Section 2H</u> Questions to consider: Does the applicant clearly describe how they will: <ul style="list-style-type: none"> • Leverage funding in any amount from one or more healthcare organizations • Demonstrate that they have secured funding in an amount that is at least 50% of the amount being requested from a healthcare organization • Provided a written commitment from the relevant healthcare organization, demonstrating the number of new units being developed or set-aside for individuals experiencing homelessness and the date by which they will be available. 	Score
<u>Leveraging Housing Resources (PSH and RRH only) (2.5 Points) See Section 2G</u> Questions to consider: Are the following included: <ul style="list-style-type: none"> • Leverage any rental assistance/unit operating funding from a source other than the CoC or ESG programs. • Demonstrate that for at least 50% of new PSH units created or set-aside for people experiencing homelessness or at least 50% of the participants anticipated to be served by the RRH project rental assistance/unit operating costs are funded through a source other than CoC or ESG • Provided a written commitment from the relevant housing funding source demonstrating the number of new units being developed or set-aside for individuals experiencing homelessness and the date by which they will be available. 	Score

Scoring Factor #6: Application/Budget Quality - 5 Points	
Evaluate based on the entire application Application Quality (2.5 points) - Extent to which the applicant: <ul style="list-style-type: none"> ○ consistently followed instructions? ○ included all required attachments? ○ fully answered questions? 	Score
See Section #3 Budget Quality (2.5 points) - Extent to which the project budget <ul style="list-style-type: none"> ○ was completed in accordance with the instructions? ○ met the minimum matching requirement (if applicable)? ○ included only eligible costs? ○ provided sufficient detail and made sense given the project description and target population? ○ Is cost effective and falls within established ranges for minimum and maximum per household costs? 	Score

Questions/Comments

APPENDIX: 2022 CT Balance of State Continuum of Care New Project Scoring Tool for CoC Supplemental
AGE 1

Details for Scoring Factor #1 – Objective Criteria & System Performance

- For applicants that were already scored for one or more CT BOS CoC funded projects in 2022, CT BOS will use average 2022 Renewal Evaluation results across all of the applicant's scored projects to determine points on these factors – see pages 2 through 4 of this appendix.
- For applicants that were not already scored for one or more CT BOS CoC funded projects in 2022, applicants will submit the necessary data and CT BOS will use average results across all of the applicant's relevant projects to determine points on these factors. See instructions below.
- For all applicants Scoring Factor #1 will be converted to a 53 point scale and will comprise 53% of the total new project application score.
- For all applicants: projects serving primarily adults 25 years of age and older are scored in accordance with page 2 of this document; projects serving primarily youth 18-24 years of age will be scored in accordance with pages 3 and 4 of this appendix.
- **INSTRUCTIONS FOR APPLICANTS THAT WERE NOT ALREADY SCORED FOR ONE OR MORE CT BOS COC FUNDED PROJECTS IN 2022:**
 - Such applicants are required to submit sufficient comparable data to enable scoring on the relevant criteria marked with an asterisk (*) on pages 2 through 4 of this appendix.
 - Such applicants must submit such data for at least one project operated by the applicant agency and that serves people experiencing homelessness.
 - Applicant agencies that operate Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), Transitional Housing (TH), Street Outreach, Diversion/Rapid Exit (Div/RE), and/or Housing Navigation projects must submit data for at least one of those project types.
 - Applicants must submit data for all relevant criteria for the projects they select to submit. Applicants may not pick which projects they would like CT BOS to score for each criterion.
 - Data must be from the most recently completed operating year (e.g. fiscal year 2022).
 - The type of project(s) and target population (i.e., primarily adults 25 years of age and older or primarily youth 18-24 years of age), reporting period, and description of the data being submitted, must be indicated in the submission.
 - Except as indicated in the relevant criteria, data must include both people who remained in the project at the end of the operating year and those who exited the project during the operating year.
 - The applicant must also indicate which, if any, of the criteria listed on pages 2 through 4 of this appendix they believe are not applicable to any project serving people experiencing homelessness that is currently operated by their agency and provide an explanation of why those criteria should be omitted from the scoring analysis.
 - For criteria not omitted from the scoring analysis, applicants will receive a score of zero for data that are missing, insufficiently described, not comparable, or otherwise insufficient to calculate scores on the marked criteria.
 - Questions regarding these data submission requirements can be submitted to ctboscoc@gmail.com.

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Connecticut Balance of State (BOS) CoC

2022 Renewal Evaluation - Adult Programs - POINTS for Scored Criteria - Adopted 7-16-2021; Amended 2-18-22

Evaluation Criteria		2022 Benchmark / Standard	2022 Scores			2nd 2022 Standard	2022 Scores (2nd Standard)			3rd 2022 Standard	2022 Scores (3rd Standard)		
PERFORMANCE			PSH	RRH	TH		PSH	RRH	TH		PSH	RRH	TH
1	Spending on last year's HUD grant ¹ . Projects over \$2M spend 95% & leave <\$75 unspent. Projects under \$100K spend 90%. All other projects spend 95% & leave <\$50K unspent.	See box to the left	25	25	25	All projects spend 80%.	10	10	10				
2	Occupancy (based on quarterly unit utilization) ²	90%	25	25	25	80%	10	10	10				
3	All adult participants with NON-CASH benefits excluding health insurance ³	95% DV only - 76%	15	15	15	85% DV only - 71%	10	10	10	75% DV only - 66%	5	5	5
4	TH Only (DV Projects): LOS is 2 years or less	100%	N/A	N/A	10	90%	N/A	N/A	6				
5	PSH Only: Percentage of participants who remain in PSH or exited to permanent housing ⁴	95%	20	N/A	N/A	90%	10	N/A	N/A	85%	5	N/A	N/A
6	RRH and TH Only: Percentage of leavers who exited to Permanent Housing ⁴	95%	N/A	20	20	85%	N/A	10	10	80%	N/A	5	5
7	Consumer Surveys - Response Rate ⁵	35%	15	15	15	25%	5	5	5				
8	Lateness Penalty: 5 points deducted for each document submitted late	Submitted on-time	N/A	N/A	N/A								
9	Contacts Penalty: 2 points deducted for not updating/confirming Zengine Contacts	Update/Confirm contacts in past quarter	N/A	N/A	N/A								
TOTAL POINTS			100	100	110								

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FINAL Youth CT BOS Renewal Evaluation Criteria 2022 – changes to standard CT BOS criteria in red, new fields highlighted in yellow

Applies to all youth projects including: Youth RRH, Youth PSH, Youth CoC TH, YHDP Crisis TH, YHDP Div/RE (Div/RE treated as one project)

Evaluation Criteria	2022 Benchmark/Standard Full Points	2 nd Tier Standard/Points	3rd Tier Standard/Points
Spending on last year's HUD grant Projects over \$2M spend 95% & leave <\$75k unspent. Projects under \$100K spend 90%. All other projects spend 95% & leave <\$50K unspent. <i>For YHDP will look at second year spending</i>	Standard: See box to the left Points: 25	Standard: All projects spend 80% Points: 10	N/A
Occupancy (based on quarterly unit utilization)	Standard: 90% RRH, CoC TH, Div/RE; Up to 1 empty bed per quarter Crisis TH/PSH Points: 25	Standard: 80% RRH, NonYHDP TH, Div/RE; Up to 1.5 avg empty beds per quarter Crisis TH/PSH Points: 10	N/A
All adult participants with NON-CASH benefits excluding health insurance ⁱ <i>Scored only for CoC TH.</i>	Standard: 95%; DV – 76% Points: 15	Standard: 85%; DV – 71% Points: 10	N/A
Percentage of adult participants who increased EARNED INCOME from entry to exit/follow-up <i>Div/RE not scored</i>	Standard: 20% PSH, RRH, Crisis TH Points: 10	Standard: 10% PSH, RRH, Crisis TH Points: 5	N/A
YHDP Crisis TH Only: LOS is 60 days or less	Standard: 55% Points: 10	Standard: 45% Points: 5	N/A
TH Only (CoC Non-DV): LOS is 1 year or less <i>Applies only to non-YHDP Youth TH. Does not apply to YHDP Crisis Housing.</i>	Standard: 90% Points: 10	Standard: 80% Points: 5	N/A
PSH Only: Percentage of participants who remain in PSH or exited to permanent housing ⁱⁱ	Standard: 95% Points: 20	Standard: 85% Points: 10	Standard: 80% Points: 5
RRH and TH Only: Percentage of leavers who exited to permanent housing ⁱⁱⁱ	Standard: 95% RRH & TH 85% Youth RRH & Div/RE 60% Crisis TH Points: 20	Standard: 85% RRH & TH 75% Youth RRH & Div/RE 50% Crisis TH Points: 10	Standard: 80% RRH & TH 70% Youth RRH & Div/RE 45% Crisis TH Points: 5
Youth RRH, Div/RE, Crisis TH: percentage of leavers who exited to homeless shelter, unsheltered or unknown.	Standard: Less than 5% Points: 10	Standard: Less than 10% Points: 6	Standard: Less than 15% Points: 3

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Evaluation Criteria	2022 Benchmark/Standard Full Points	2 nd Tier Standard/Points	3rd Tier Standard/Points
Consumer Surveys – Response Rate	Standard: 35% Points: 15	N/A	N/A
Lateness Penalty: 5 points deducted for each document submitted late	Standard: Submitted on-time Points: -10/doc	N/A	N/A
Contacts Penalty: 2 points deducted for not updating/confirming Wizehive Contacts	Standard: Update/Confirm contacts in past quarter Points: -2	N/A	N/A

ⁱ Excludes participants who are not yet required to have an annual assessment. Non-Cash Benefits in HMIS include SNAP, WIC, TANF childcare services, TANF transportation services, other TANF-Funded Services, Other Source

ⁱⁱ Excludes deceased participants or programs with only 1 exit with a bad outcome and exits from housing to seek safety.

ⁱⁱⁱ Excludes deceased participants or programs with only 1 exit with a bad outcome and exits from housing to seek safety.

^{iv} Excludes deceased participants or programs with only 1 exit with a bad outcome and exits from housing to seek safety.

^v New participants who entered during the applicable FFY only.

^{vi} Excludes Participants who are not yet required to have an annual assessment

^{vii} Excludes DV Projects

^{viii} Evaluated in same year as spending for new projects and when expanded or consolidated only (not when FMR increases)