



REQUEST FOR QUALIFIED PROVIDERS

Youth Services

Introduction

The [Connecticut Balance of State Continuum of Care](#) (CT BOS)¹ seeks qualified provider(s) to assume operation of five existing youth homelessness projects due to the closure of the current provider. The goal is a seamless transition to ensure continuity of care for youth participants. Selected providers must be ready to:

- assume operations of the projects with minimal disruption, seamlessly continuing housing and support for all youth currently served
- Ramp up quickly to full capacity
- Provide youth-centered, trauma-informed and positive youth development (PYD) services (see [Appendix](#)).

Programs in this solicitation:

- **Permanent Supportive Housing (PSH)**
Provides stable housing and wraparound services to youth with disabling conditions via long-term rental assistance paired with intensive case management to support participants in achieving housing stability.
- **Rapid Rehousing (RRH)**
Provides short to medium-term rental assistance (up to 24 months) and services, helping youth to quickly move into independent housing with leases in their name. Provides housing focused case management to identify goals and needs, creating a stabilization plan with the goal of youth taking over the lease or exiting to other permanent housing when assistance ends.
- **Transitional Housing (TH) Crisis Housing**
Provides short-term crisis housing to youth in need of immediate housing to include accommodations, case management, and support services with the aim of helping youth quickly exit into stable permanent housing (e.g. RRH, family reunification). While the goal is to house youth within 60 days, youth may remain in the program for up to 24 months, if necessary, in accordance with YHDP guidelines. Housing may be single site or apartments used as bridge housing.
- **Supportive Services Only - Youth Navigation (SSO – YN)**
Engages eligible youth who are unable to be diverted from homelessness at their Coordinated Access Network (CAN) appointment, providing services to assist youth to quickly obtain and maintain housing such as: document procurement, housing search, light case management and advocacy.

All programs are funded primarily by the U.S. Department of Housing and Urban Development Continuum of Care program (HUD CoC). Please note that this RFQP contains the most up to date information available at the time of publishing. The situation with the current provider agency and HUD is evolving and some details may be subject to change.

¹ For more information about CT BOS please see “An Introduction to the CT BOS Continuum of Care”: [Presentation Slides](#); [Recording](#)

Eligibility and Minimum Qualifications

Eligible applicants: nonprofit organizations, local governments, instrumentalities of state and local government, and Public Housing Authorities. Applicants must:

- Demonstrate capacity to operate housing and supportive service programs
- Be familiar with the Connecticut Homeless Response System
- Be prepared to assume operations of the projects in the New Haven Coordinated Access Network (CAN) region, except for the Crisis TH program, for which other regions may apply

Core Service Principles

All programs must:

- Use Positive Youth Development and Trauma-Informed Care approaches (see [Appendix](#))
- Operate with a low barrier approach
- Participate in Coordinated Access Network (CAN) referrals, required case conferencing, and collaborate with the Youth Action Board as appropriate.
- Enter and maintain accurate data in HMIS

Program Details

Table 1 outlines the project types, service area, households served at a point-in-time, operating year start dates and the anticipated HUD recipient. *Start dates listed below reflect HUD operating year start dates. These programs are currently in operation. CT BOS will work with selected grantees to ensure a smooth transition and immediate continuation of services, particularly for RRH and PSH projects with actively housed clients.* DOH refers to CT Department of Housing; DMHAS refers to CT Department of Mental Health and Addiction Services.

Table 1

Youth Program Options						
PIN	Project	Type	Service Area	HH	Start Date	HUD Recipient
CT0278	Permanent Supportive Housing (PSH)	CoC PSH	Greater New Haven	7	Aug	DOH or DMHAS
CT0351	PSH	CoC PSH Scatter	Greater New Haven	4	Oct	DOH or DMHAS
CT0352A	Rapid Rehousing	YHDP RRH	Greater New Haven	28	Dec	DOH
CT0314	Youth Navigators	YHDP SSO-YN	Greater New Haven	30	Oct	Vendor
CT0315	Crisis Housing	YHDP TH	Statewide*	12 [#]	Nov	Vendor

*Greater New Haven – highest preference, Northwest CAN – preference

This project currently has 12 beds. Provider is working with HUD to determine if beds can be reduced to allow for funding for rent and/or operating costs.

The following table outlines the anticipated funding amounts, sources, and rental assistance administration details when applicable.

Table 2

Youth Program Budgets FY2026*							
PIN	Type	CoC Supportive Services	DOH Supportive Services	Admin	Total Funding	Rental Assistance**	RA Admin
CT0278	PSH	\$ 149,444	\$ -	\$ -	\$ 149,444	\$ 119,364	TBD
CT0351	PSH	\$ 41,225	\$ -	\$ -	\$ 41,225	\$ 38,208	TBD
CT0352A	RRH	\$ 205,000	\$ 79,034	\$ -	\$ 284,034	\$ 370,668	ACT
CT0314	SSO	\$ 108,159	\$ 22,079	\$ 7,848	\$ 138,036	-	NA
CT0315	TH	\$ 104,791	\$ -	\$ 6,987	\$ 111,778	\$ -	NA

*Match has been waived for the YHDP programs in the current and previous fiscal years. However, it is required for PSH.

**The applicants for these program funds will not receive any rental assistance funds as they will be administered by another entity.

Program Summaries

Permanent Supportive Housing (PSH), Greater New Haven (GNH)

- Population: Single young adults aged 18–24 at entry with disabilities who are experiencing literal homelessness (HUD Category 1) and meet HUD’s definition of Dedicated Plus homelessness (see [Appendix](#)).
- Services: Long-term rental assistance, intensive case management, life skills, connections to education/employment, benefits assistance
- Goals: Stable housing retention; increased income and benefits; exits to independent permanent housing when ready
- The project must adhere to requirements contained in the [CT PSH Requirements and Operations Guide](#).
- Match: The service provider for the PSH grant is required to provide 25% match for the totality of the grant (sum of Total Funding and Rental Assistance amounts above).

Information about match requirements: Match is actual cash or in-kind resources contributed to the grant. All costs paid for with matching funds must be for eligible activities under the CoC Program. All grant funds except leasing must be matched with 25% of the awarded grant amount (with cash and/or in-kind resources). Match resources may be from public or private resources. Because documentation requirements for in-kind match are significantly more onerous, CT BOS strongly encourages use of cash match whenever feasible. For more information about matching requirements see the [appendix](#). Program components and eligible costs are listed [here](#).

- CT0278 currently is project-based at 888 Winchester Avenue, New Haven. Applicants have the option to potentially purchase the building for continuous operation or to operate this as a tenant-based project instead.

Rapid Rehousing (RRH), Greater New Haven

- Population: Single young adults aged 18–24 or parenting young adults, who are not accompanied by an older adult aged 25 or older², who are literally homeless (HUD Category 1) or fleeing unsafe situations (HUD Category 4)
- Services: Short- to medium-term rental assistance (12–24 months), housing focused case management, landlord engagement, income/employment support
- Goals: Quick move-in (within 30 days), 90% exit to permanent housing, increased income and benefits
- The project must adhere to the [CT DOH RRH Requirements and Operations Guide](#) and any YHDP-specific guidelines

Transitional Housing (TH) Crisis Housing, any region can apply; highest preference for GNH, followed by the Northwest

- Population: Individual young adults aged 18–24 at entry experiencing literal homelessness (HUD Category 1) or fleeing unsafe situations with no safe alternatives (HUD Category 4)
- Services: Safe temporary housing, housing-focused case management, rapid housing planning, safety planning; 24-hour supervision or on-call support
- Goals: Exits to permanent housing (e.g. RRH, reunification with family, or longer-term supportive housing) within 60 days; linkages to income and benefits; high bed utilization
- Note: Proposers will need to provide a new location for these beds. No leasing, rental assistance or operating funds attached to this program.

Youth Navigator (SSO-YN), Greater New Haven

- Population: Single young adults aged 18–24 at entry or parenting youth, who are not accompanied by an older adult aged 25 or older, who are experiencing literal homelessness (HUD Category 1), imminent homelessness (HUD Category 2), or fleeing unsafe situations with no safe alternatives (HUD Category 4) not in other housing projects operated by the recipient or subrecipient.
- Services: Needs/housing assessments, housing navigation, advocacy, assistance with obtaining YHDP Diversion/Rapid Exit funding and other assistance as appropriate, warm hand-offs to housing programs, limited stabilization support post-placement
- Goals: Increase rate of diversion from homelessness; shorten length of time homeless - Identify youth and facilitate successful diversions and connections to safe housing quickly; assist youth with navigating the homeless response system and connecting with resources
- See additional details within the [CT BOS policies](#)

² All projects' head of household must be aged 18 – 24 at project entry, and may not be accompanied by anyone aged 25 or older.

Proposal Components (6-page limit for 1 through 4)

1. Organizational Experience (30 points) – include experience of subrecipients and contractors if applicable

- Relevant youth homeless and housing program experience
- Experience with PYD and trauma-informed care
- Organizational management structure, including supervision and where this program will fit
- Capacity to manage federal/state grants

Note: This section is limited to 2 pages (12-point font or larger). If the applicant is applying for more than 1 project, this section need only be completed once.

2. Program and Service Approach (40 points) – complete and concise description of project

- How you will deliver required services and achieve program outcomes
 - Must include plan to assess and address participant housing and service needs
 - Describe how participants will be assisted to set goals for and obtain and remain in housing
- Coordination with partners and CAN
- Measurable outcomes (e.g. % exits to permanent housing, oncome increases)

3. Staffing Plan (10 points)

- Key roles, qualifications full-time equivalents (FTEs)
- Describe approach to supervision, staff support, training, and staff development, especially in regard to youth-specific services
- Recruitment and training plan for quick start-up (for RRH and PSH – Mid-November start is ideal), and staff retention techniques

4. Transition and Continuity (10 points)

- Plan for Day 1 readiness, staff/lease/data and file transfer, communication with youth
 - Detail concrete steps and timeline from award notification through the first several months of operation

5. Budget (10 points)

- Annual budget using [provided template](#)
- Budget narrative explaining calculations (in template linked above)
 - Include staffing FTE along with job title. Detail how costs were calculated.
 - Allowable expenses are described [here](#) for supportive services and [here](#) for Admin.

- Note that it is allowable to indirect costs for these projects, specifically those without administrative costs. See [Appendix](#) for additional information.

Additional Attachments (other than budget)

- Proof of nonprofit/municipal status
- Subcontractor support letters (if applicable)

Contact & Inquiry Procedures:

Questions regarding this RFQP must be directed, in writing via email, to ctboscoc@gmail.com by October 7 for inclusion in posted responses. The early submission of questions is encouraged. All questions and answers submitted by 10/7 will be posted online at <https://www.ctbos.org/youth/>. CT BOS will release the answers to questions on October 9. Questions may be submitted after that; however, responses may be delayed, and late questions may not be answered.

Due Date: October 21, 2025.

Time: 5 pm

RFQP Schedule:

RFQP Released	September 30, 2025
Deadline for Questions	October 7, 2025
Answers Released	October 9, 2025
Proposals Due	October 21, 2025
Start of Contract	December 1, 2025

Proposal Instructions

Submission Requirements:

- Send proposals and attachments via email to ctboscoc@gmail.com, with subject line Youth Services RFQC by October 21, 2025.

Format:

- 8 pages (not including cover sheet and attachments); font – 12 or larger; all submissions PDF format, except budget template
- Display applicant name in header and page number in footer
- Cover sheet must include the following:
 - RFQ Name, Organization's Legal Name, EIN, Full Address, Contact Person, Title, Phone, and Email, List of specific programs applied for



Evaluation of Applications

CT BOS will designate a Scoring Committee to evaluate responses submitted. Only submissions found to be responsive (that is, complying with all instructions and requirements described herein) will be reviewed and scored. To be eligible for evaluation, responses must (1) be from an eligible applicant; (2) be received on or before [ENTER due date and time]; (2) meet the format requirements; (3) follow the required outline; and (4) be complete. Responses that fail to comply with all instructions and minimum requirements will be rejected without further consideration.

Evaluation Criteria (and Weights) - Responses meeting the Minimum Submission Requirements will be evaluated according to the established criteria. The criteria listed below will be used to evaluate proposals for a total of 100 points:

- Organizational Experience (30 points)
 - Additional points for relevant experience with young adults aged 18 - 24
- Program and Service Expectations (40 points)
- Staffing Expectations (10 points)
 - Additional points will be awarded for a start-up as soon as possible for RRH and PSH in particular, since they will have active participants
- Transition and Continuity Plan (10 points)
- Budget and Budget Narrative (10 points)

Applicant Selection - Scores will be tabulated, and the final selection of a successful applicant is at the discretion of the CT BOS Steering Committee Co-Chairs and will reflect the application scoring, the program needs at the time of award including any budgetary changes, and any other program alteration resultant from requests from CT BOS. Any applicant selected will be notified by email and awarded an opportunity to initiate the contract process.

Contract Details

The selected entity will enter into a contract with the CT Department of Housing, CT Dept. of Mental Health and Addiction Services or HUD, depending on the contract awarded. The award of any contract pursuant to this RFQP is dependent upon the availability of funding.